

KENTUCKY STATE UNIVERSITY BOARD OF REGENTS REGULAR MEETING

***** Meeting Was Conducted in Person and by Teleconference *****

August 8, 2023

1:00 p.m. EDT

**Board of Regents Room
Julian M. Carroll Academic Services Building, 2nd Floor
400 East Main Street
Frankfort, Kentucky 40601
(Primary Physical Location)**

MINUTES

I. Call To Order

The Board's Chair, Regent Tammi Dukes, called the meeting to order at 1:03 p.m.

II. Roll Call

The Board's Secretary, Zachary Atwell, called the roll:

Regent Tammi Dukes, Chair	Present
Regent Michael Adams, Jr., Vice Chair	Present
Regent Edward Fields	Present
Regent Ernie Fletcher, MD	Present
Regent Edward Hatchett, Esq.	Not Present
Regent Jason Moseley	Not Present
Regent Charles Moyer, Ph.D.	Present
Regent Robert Ramsey, Sr.	Present
Regent Herman Walston, Ed.D.	Present
Regent Savion Briggs	Not Present

At least six (6) Regents were present at the roll call. A quorum was therefore established.

Note: Regent Hatchett joined shortly after the roll call. Regent Briggs was present at roll call but did not have his camera turned on. He later joined the meeting in person.

III. Approval of the Agenda

MOTION by Regent Fletcher:

Move the Board to approve the agenda of the August 8, 2023, regular meeting of the Board of Regents.

Seconded by Regent Fields and passed without dissent.

IV. Information Items

Prior to commencing with the information items, Chair Dukes requested that the presenters limit their presentations to ten minutes and that Regents limit themselves to two questions per information item.

A. FY 2023 Budget Update

Dr. Wendy Dixie, Acting VP, Finance & Business Affairs, presented this agenda item. Dr. Dixie reported that the FY 2023 budget is still being reviewed and will not be finalized until the adjusted entries are completed as part of the FY 2023 audit. Therefore, she advised her presentation was intended to provide information as to the current budget review status.

Next, Dr. Dixie presented the FY 2023 budget to actuals, identifying a current total deficit of \$1,973,139.78. She also discussed operating expenses that exceeded \$100,000. Further, she informed the Board that she is working with CPE to go line by line to ensure that expenses are properly categorized.

Regent Hatchett queried where CBIZ was represented in the list of expenses exceeding \$100,000.

Chair Dukes asked Dr. Dixie whether she anticipates uncovering any more prior expenses. Dr. Dixie replied affirmatively, and President Akakpo concurred.

As to the FY 2023 expenses that are still being discovered, Regent Walston inquired whether they were expenses funded by federal grants or the University's E&G fund.

Regent Hatchett asked whether Dr. Dixie was able to formulate a strategy for dealing with the bookstore deficit, and further asked whether the bookstore deficit is typical. President Akakpo echoed Regent Hatchett's concern.

Chair Dukes requested Dr. Dixie to expand upon the "Other" category identified in the FY 2023 Auxiliaries slide.

Regent Walston asked why staff and faculty members have been unable to obtain paper from Ricoh since July. Mr. Michael DeCourcy, Acting Chief of Staff, explained the relationship between Ricoh and the University, and clarified what each party is responsible for providing.

Regent Moyer asked whether the numbers were likely to improve or worsen as FY 2023 is finalized. President Akakpo and Dr. Dixie responded that the numbers are likely to worsen, though they are hoping for the best. Regent Moyer also asked what the consequences would be in the event of a negative budget/outcome for FY 2023, and whether that amount needs to be rolled into the FY 2024 budget. Lastly, Regent Moyer inquired as to the University's current unrestricted cash balance, relative to the amount KSU would like to have as a cash balance.

Vice Chair Adams asked Dr. Dixie to confirm that the revenue sources were all reconciled, and that the remaining work was focused on re-categorizing expenses and reconciling new bills as they are discovered. Dr. Dixie replied affirmatively.

Hearing no further questions, Chair Dukes thanked Dr. Dixie for her presentation.

B. Academic Affairs & Student Affairs Update

Dr. Michael D. Dailey, Interim Provost, Dr. Scott Wicker, Interim Vice Provost for Academic Affairs, and Dr. Stephanie Mayberry, Interim Vice Provost for Student Affairs, presented this agenda item.

Dr. Dailey began with an overview of the update, which covered the opening of the Fall 2023 semester, the online education initial planning session with Magellan Learning Solutions, and the CourseLeaf catalogue project.

Next, Dr. Wicker discussed faculty contracts, including 9- and 12-month appointments.

As to faculty members who accepted 12-month appointments, Regent Walston asked whether their contracts clearly delineated the expected faculty distribution of efforts. Dr. Wicker responded affirmatively, and also explained the contract process for individuals who assume both faculty and administrative roles.

Dr. Dailey then reviewed the Faculty and Staff Institute events, which were scheduled to begin on August 14, 2023.

Relative to the online education initial planning session, Regent Hatchett requested a workshop regarding the University's online presence, including its status and progress. Chair Dukes agreed. President Akakpo assured Regent Hatchett that the University's online presence is going well and has good momentum.

Dr. Wicker shared an update on the CourseLeaf catalogue project.

Next, Dr. Mayberry provided the Student Affairs update, which included the move-in dates for freshmen and upperclassmen, the Student Affairs office relocation, the new residence hall, and challenges regarding housing assignments. Dr. Mayberry reported that the new residence hall is already full.

As to the Fall 2023 updated enrollment projections, Dr. Mayberry announced that 1,498 students had enrolled, which is an 8.8% increase over August of last year.

Chair Dukes queried whether students would still need to be housed at the Capital Plaza Hotel. Dr. Mayberry stated that even though Combs Hall will be closed this year for renovations, the hotel is no longer needed.

Given that the hotel will no longer be used, Regent Fields wondered what would happen if enrollment exceeds dorm capacity.

Regent Walston asked how courses with low enrollment would be addressed.

Regent Fields inquired whether registration would be held in the Student Center again.

Chair Dukes thanked Dr. Dailey, Dr. Wicker, and Dr. Mayberry for their presentations.

V. Action Items

Because the Regents received the meeting materials well in advance, Chair Dukes stated that the action items could be approved individually or as a whole.

Vice Chair Adams suggested approving the items as a unit, and Regent Fields agreed.

MOTION by Vice Chair Adams:

Move the Board to approve action items A, B, C, D, E, F, G, H, and I.

Second by Regent Moyer and passed without dissent.

For the record, Secretary Atwell identified each of the approved action items as:

- A. Approval of July 21, 2023, Meeting Minutes**
- B. Approval of Gold Book Revisions**
- C. Approval of Three-Year Ellucian Spend Management Contract**
- D. Approval of Three-Year Renewal of Ellucian Banner Software Maintenance Agreement**
- E. Approval of Improvements to the Board of Regents Room**
- F. Approval of Fiber Infrastructure Improvements**
- G. Approval of TimelyCare Contract**
- H. Approval to Replace HVAC in the Aquaculture Nutrition Building**
- I. Approval to Purchase Three Mobile Health Units**

VI. Closing Remarks

Chair Dukes extended her gratitude to the Regents for their commitment and participation in moving the University forward. She also thanked the University's faculty, staff, students, and alumni for their support. As KSU approaches a new academic year, Chair Dukes remarked that she is optimistic about the future and looks forward to the vibrant energy that students will bring to campus.

VII. Adjournment

MOTION by Regent Fletcher:

Move the Board to adjourn.

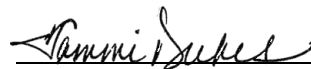
Seconded by Regent Fields and passed without dissent.

The meeting was adjourned at 1:59 p.m.

Submitted by:



Zach Atwell, Board Secretary
Kentucky State University
Board of Regents



Regent Tammi Dukes, Chair
Kentucky State University
Board of Regents

✓

Approved with no corrections

Approved with corrections