

**KENTUCKY STATE UNIVERSITY BOARD OF REGENTS
PRESIDENTIAL SEARCH COMMITTEE
SPECIAL CALLED MEETING**

***** Meeting Was Conducted in Person and by Teleconference *****

**Friday, March 24, 2023
3:00 p.m. EST**

Board of Regents Room
Julian M. Carroll Academic Services Building, 2nd Floor
Frankfort, Kentucky 40601
(Primary Physical Location)

MINUTES

I. Call to Order

The Committee's Chair, Mr. Stephen Mason, called the meeting to order at 3:03 p.m.

II. Roll Call

The Board's Secretary, Mr. Zach Atwell, called roll:

Chair Stephen Mason	Present
Regent Tammi Dukes, Co-Chair	Present
Dr. Stephanie Mayberry	Present
Dr. Herman Walston, Ed.D.	Present
Mayor Layne Wilkerson	Not Present
Dr. Chanzheng Wang, Ph.D.	Present
Regent Savion Briggs	Present
Ms. JaMeeca Alexander	Present
Mr. Richard Graves	Present

Dr. Clara Ross Stamps, Senior VP for Brand Identity and University Relations, Regent Ernie Fletcher, M.D., and Mr. Michael DeCourcy, Executive Director of Institutional Advancement, were present. Mayor Layne Wilkerson joined the meeting shortly after roll call.

III. Committee Update

Chair Mason stated that since the last meeting, he has met with the search firm. Further, members of the search firm will be present at the next Committee meeting to discuss the search process. The search firm's portal will open following that meeting so Committee members can review candidate CV's prior to weekly meetings. The Committee will then meet weekly to allow members to discuss the CV's that they had reviewed. Candidates will initially be interviewed via Zoom as needed to narrow down the pool to five candidates for consideration by the Board of Regents.

Chair Mason also requested that Committee members sign and return the required confidentiality forms to Deputy General Counsel Zach Atwell prior to reviewing any candidate CV's.

Regent Walston noted that during its last meeting, the Board had discussed providing an opportunity for faculty and students to meet with candidates during the last week of school, and asked whether this still was going to occur.

IV. Information Items

Chair Mason presented all Agenda Information Items, below.

A. Discussion of Criteria for Evaluating Candidates' Curricula Vitae

Chair Mason began by stating that he has started to develop criteria for evaluating candidates' CV's using statements in three broad areas from the brochure—experience, attributes, and skills-- and asked for input from committee members.

Regent Walston asked for clarification regarding questions that committee members were asked to develop during the last meeting.

Dr. Wang queried whether the Committee would be interviewing candidates all at the same time.

B. Discussion of Interview Format and Interview Questions

This Agenda item was incorporated into the discussion of Agenda item VI.(A).

V. Action Items

A. Approval of Regular Meeting Schedule

Based on the Committee's discussion during the previous week's meeting, Chair Mason asked whether a weekly meeting time of 2 p.m. Friday afternoon was still agreeable to everyone.

Regent Walston inquired whether meetings would begin at 2 or 3 p.m.

MOTION by Regent Walston:

Move the Committee to approve the regular meeting schedule, Friday at 2 p.m.

The Motion was seconded, and passed without dissent.

B. Approval of Forums:

Chair Mason proposed that a total of five forums be held: Faculty and Staff Forum; Student Forum; Frankfort/Franklin County Forum; Alumni Forum, and a Franklin County Judge Executive Forum.

Mayor Wilkinson asked whether fiscal court members would be included in the Franklin County Judge Executive forum.

Mr. Graves queried whether candidates would be present at the forums and if not, what the conversation/outcome might look like from each forum.

Dr. Wang requested clarification as to whether the forums would occur prior to committee members interviewing candidates.

MOTION by Regent Dukes:

Move the Committee to approve the five faculty forums.

Seconded by Regent Walston, and all five forums passed without dissent under one vote.

VI. Closing Remarks

Chair Mason concluded the meeting by offering closing remarks, noting the progress that the Committee has made to-date in laying the groundwork for the process to be successful.

VI. Adjournment

MOTION by Dr. Wang:

Move the Committee to adjourn.

Seconded by Regent Briggs and passed without dissent.

The meeting was adjourned at 3:24 p.m.