

Username: firstname.lastname@kysu.edu

Password: Kysu#####
(##### is your 8-digit student ID)

1. Download the Duo Mobile App



2. Log in to your email.

Go to www.kysu.edu. Scroll down to the green search bar and click on email.



Enter your username and password. Follow prompts on phone screen and phone for setting up the Duo Mobile App for authentication.

3. Log in to Canvas

Return to www.kysu.edu. On the same green bar, click on the canvas icon. If you are logged into your email, it should log you directly into Canvas. If not, utilize username and password listed above.



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Please contact dual.credit@kysu.edu or helpdesk@kysu.edu if you have difficulty logging in or if you do not receive your login credentials.

Have a 504 or IEP?

If you have a 504 Plan and require accommodations for your dual credit course, here is the process to have your plan submitted to Kentucky State's Office of Dual Credit:

- This first step will depend on the process at your high school. Either you or your high school will submit your 504 Plan to Ally Barfield-McClure (Dorothy.barfield@kysu.edu) and Katy Doyle (elizabeth.doyle1@kysu.edu). Please ask your counselor for guidance on how to initiate this process.
- Then the Office of Dual Credit will coordinate with the campus' Office of Disability Services and your professor(s) to ensure that your accommodations are met.
- Important Notes:
 - You must resubmit your request for accommodation (and 504 Plan) at the **beginning of every semester**.
 - You must also submit an updated 504 Plan if any changes are made during the semester.

Tutoring/Virtual Mental Health Services

Upswing, the online tutoring platform at KYSU, provides students with round-the-clock access to one-on-one live online tutoring and assignment or paper review services. TimelyCare offers 24/7 access to virtual care, self-care, and well-being tools

These services can be accessed directly through your course shell on the left side panel.

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