APPENDIX I: POLICY TEMPLATE



KENTUCKY STATE UNIVERSITY POLICIES AND PROCEDURES

POLICY TITLE:
SECTION/NUMBER:
APPROVED BY:
EFFECTIVE DATE:
REVISED FROM:
PURPOSE:
POLICY STATEMENT:
RELATED PROCEDURES:
DEFINITION:
ENTITIES AFFECTED:
POLICY OWNER/INTERPRETING AUTHORITY:
RELATED POLICIES/DOCUMENTS:
STATUTORY OR REGULATORY REFERENCES:

APPENDIX II: POLICY CATEGORIZATION



KENTUCKY STATE UNIVERSITY POLICIES AND PROCEDURES

VOLUME #	VOLUME CATEGORIZATION		
1	Academic Affairs		
2	Athletics		
3	Brand Identity & University Relations		
4	Finance and Administration		
5	Governance		
6	Student Engagement and Campus Life		

APPENDIX III: POLICY/PROCEDURE PROPOSAL FORM



Policy/Procedure Proposal Form

Date Submitted *			
1/27/2022			
Requestor name *			
First	MI	Last	Suffix
Requestor email *			
Policy Type *			
○ New ○ Revised			
Proposed Policy/Procedure Name *			
1. Policy Statement/Procedure Description *			
Description of the actual policy covering topics which inclu other information specific to a particular policy or procedur			
2. Entities Affected *			
			//
Bulleted list of areas of the University that are affected by	the policy or the pr	ocedure.	
3. Policy Owner/Interpreting Authority *			