



KENTUCKY STATE UNIVERSITY POLICIES AND PROCEDURES

INSTRUCTIONAL TECHNOLOGY

1. Policy

Enrolling in Courses

Students enrolled in online programs should first contact the specific department offering their program to inquire about how individual course registrations will be processed. Some online programs will automatically register students in individual courses, while others will require the student to register through the KSU WIRED system.

On campus students who are currently enrolled in traditional classes and/or distance education programs may review the list of available online courses by visiting the WIRED system to perform a class search. Students should consult with their assigned online advising coordinator as to what would apply to their particular degree.

It is also possible for undergraduate students not currently admitted to the University (such as students seeking a degree at another university) to take individual courses under Visiting Student status.

Those students interested in transferring into one of our online degree programs, KSU offers several bachelor-level and master-level degree completion programs through distance education. Transfer credits from other accredited post-secondary institutions can be applied toward fulfillment of the degree requirements.

Accessing Courses

Most of the distance learning programs offered by KSU utilize a virtual classroom known as Blackboard™. Blackboard is an academic learning management system where students communicate with instructors and peers, submit assignments and participate in various Web 2.0 technologies. While traditional campus courses utilize Blackboard as a course supplement, those courses taught online are done 100% through Blackboard.

2. Entities Affected

- Academic Affairs
- Distance Education

3. Policy Owner/Interpreting Authority

Provost/Vice President for Academic Affairs
Director of Distance Learning/Instructional Design

4. Related Policies

5. Statutory or Regulatory References