Use of University Internet – Faculty/Staff

1. **Policy Statement/Procedure Description**

Access to KSU networks and computer systems is granted subject to University policies and local, state, and federal laws. Appropriate use should always be legal and ethical, reflect academic honesty and community standards, and show restraint in the consumption of shared resources. It should demonstrate respect for intellectual property; copyright laws; ownership of data system security mechanisms; and individuals' rights to privacy, freedom of speech, and freedom from intimidation, harassment, and unwarranted annoyance. While respecting individuals' confidentiality and privacy, the University reserves the right to examine all computer files.

The University is not responsible for unacceptable or unethical use of the information technology environment including computer and computer networks or electronic communication system. The University may restrict the use of its computers and network systems or electronic communications when faced with evidence of violation of University policies, or federal or local laws. The University reserves the right to limit access to its networks through University-owned or other computers, and to remove or limit access to material posted on University-owned computers. The University will limit access to all machined attached to the University network that does not have up-to-date Anti-virus protect to the internet, no access to the internal network or intranet will be allowed. The University will limit access to any activity that interferes with academic or administrative use by others of computer resources. The University will limit access to the following category of internet sites known to cause malicious activity, phishing, malware and known legal sharing sites.

2. **Entities Affected**
   - Information Technologies
   - Finance & Administration

3. **Policy Owner/Interpreting Authority**
   Vice President for Finance and Administration

4. **Related Policies**

5. **Statutory or Regulatory References**