

Frankfort/Franklin County Government EMPLOYEE TUITION ASSISTANCE PROGRAM *at Kentucky State University*

FEATURES

Kentucky State University offers Frankfort/Franklin County employees a twenty-five percent (25%) discount on the cost of tuition!

Your employer **may** offer additional financial assistance with the remaining tuition balance through a separate educational assistance program.

PROSPECTIVE STUDENTS

What you must do:

1. If you have not attended KSU before, you must:
 - a. Complete the KSU application process for admission. KSU's Application for Admission is online at www.kysu.edu, click on "Apply Now."
 - b. Be accepted into the University which will generate a campus wide Student Identification Number required for your registration at KSU.
 - c. Proceed to Step 3.
2. If you are a current or former student of KSU and in good standing at the University, then you may proceed to Step 3.
3. Contact your Human Resources (HR) Department to request entry into this program.

This process will require submission of a request form to your employer. On this form, provide your basic personal and employment information, your student ID number, and semester/registration deadline dates.

NOTE: Your HR Department's transmittal of your name and student ID number to KSU is the University's verification of your eligibility for this program/discount.

REQUIREMENTS

1. All discounts and financial assistance from your agency are posted after federal financial aid (i.e. Pell Grants) has been applied.
2. No cash refunds will be generated to students as a result of this program unless the refund comes from an external non-federal grant or scholarship.
3. The University has payment plan options for those students who wish to pay the balance of the cost of attendance over the semester. Please contact the Bursar's Office at (502) 597-6373 for more information.
4. You must be and remain in good academic standing at the University in order to participate in this program.
5. All students must have registered for class and paid (or completed a University payment plan agreement) the associated cost of attending KSU by the close of registration. Registration dates are listed at www.kysu.edu.

IMPORTANT LINKS

Kentucky State University website: www.kysu.edu

Tuition and Fees Information:
<http://kysu.edu/tuition-and-fees/>

Frequently Asked Questions:
<http://kysu.edu/admissions-faq/>

Bursar's Office Email Address: Bursarmail@kysu.edu

Financial Aid Department Email Address:
finaidmail@kysu.edu

Visit Your Personnel Office for Details

Contact KSU Academic Coaches at (502) 597-5056 or (502) 597-5762

Email Address: Government.Employee@kysu.edu

It is the policy of Kentucky State University not to discriminate against any individual in its educational programs, activities or employment on the basis of race, color, national origin, sex, disability, veteran status, age, religion or marital status.

