

## Faculty Senate Minutes

Meeting of September 28, 2015

<u>Senators A = Absent</u>		<u>Ex Officio Members and Guests Present</u>
Alhuani, Abdallah Amusan, Ibukun Andries, Ken Capriles, Nancy Graham, William Griffin, Robert Griffis, Bruce Grimes, Kristopher Gyawali, Buddhi Kumar, Ashok Landy, Tucker Liu, Zhanping Moffett, Joe Ray, Andrew Ross, Scott Rye, Reba Sharma, Rita Sipes, Kim <span style="color: red;">E</span> Smith, Peter Tate, Debbra Tope, Avinash Ulrich, Stephen Wang, Changzen <span style="color: red;">A</span>  Representative still needed from School of Business, 1 from Behavioral & Social Sciences, 1 from Nursing	Nursing Math & Sciences AFE BSS Education Fine Arts Math & Sciences AFE at-large at-large Whitney Young Computer Science LLP Aquaculture Fine Arts at-large Math & Sciences at-large LLP Library AFE PUA,SW,CJ at-large	Shabazz, David Merlino, Mara Freeman, Tierra (Ex-Officio Executive Committee) McFayden, Elgie (Faculty Regent) Obielodan, James (Director of Graduate Studies)

The third meeting of the AY 2015-16 Faculty Senate was called to order at 3:10 pm on Monday, September 28, 2015, Hathaway Hall Room 123. Agenda was approved and the Faculty Senate minutes of September 14, 2015 were approved with no modifications.

### **Professional Concerns Committee Report:**

Chair Kumar presented a proposal to revise the Faculty Handbook 1.8.4, and sections of 2.1.7 to remove references to Deans and Provost. Also to add in 2.1.7.2.1: Qualifications for Adjunct Graduate Faculty:

“Programs may alter criteria related to special requirements for serving as faculty in graduate programs in the designated academic area. Alternative requirements must be approved by the Graduate Council, University Dean, and the Vice President for Academic Affairs.”

It passed unanimously by voice vote.

(Secretary note: Does this need to be presented on an Action Item form?)

PCC 15-16-01 corrects tracking document for Action Items. Passed unanimously.

The committee discussed the lack of administrative response to revisions of the Faculty Handbook that were submitted by the Faculty Senate. President Smith reported that he inquired of Dean Shaw about the nature and status of the revisions she referenced at the September 14 Senate meeting. She indicated that they were reviewing the changes submitted by the task force three years ago. He reminded her that any revisions would have to go through the PCC and Senate. He asked her to designate someone in her office to be the contact for status of Action Items since the Senate no longer has an Administrative Assistant. An electronic depository for all action items could be maintained.

The committee discussed need for a more clear policy in the handbook relating to distribution of summer class load, that the travel policy for per diem needs to be adjusted up, that timelines for approval of travel in grants needs to be streamlined and made more practical.

### **Curriculum Committee Report:**

Chair Andries reported that the committee met but have no action items and reminded Senators that Oct. 1 is the deadline for any curriculum changes for Spring 2016.

A Senator pointed out that Eng 101 is now 4 credits and all curriculum guides-sheets need to reflect such and UNV is 2 credits. Senator Andries said that UNV is not on common core forms.

A Senator raised the question of who oversees the accurate publication of core requirements.

### **Academic Policies Committee Report:**

Chair Moffett presented an Action Item to drop early final examinations for prospective graduates from the 2015-2016 Academic Calendar. Early finals were eliminated but they still show on the calendar and this action takes them off. Substantial discussion ensued relating to the advantages and disadvantages of no early finals for graduating seniors, as well as action that individual faculty can take to accommodate the Seniors. The Action Item passed unanimously by voice vote.

Chair Moffett met with Dr. Deneia Thomas, new Associate Vice-President for Academic Assessment and Evaluation. He said she indicated interest in assessment of student engagement but that she has only been on campus for eight days. Regent McFayden asked if she thought there was not sufficient faculty student engagement and Chair Moffett replied that did not seem to be her position but that she was just expressing interest in 'best practices'. He also said she needs copies of NSSE reports that indicate student satisfaction with faculty.

The Senate discussed again the issues surrounding Freshmen and on-line classes. President Smith suggested that the Academic Policy Committee design a recommendation.

A Senator noted that degree audit forms need to be updated. They were last revised in 1999 and need the Liberal studies core included and the Application for Degree form needs updated as well.

### **Budget and Academic Support Committee Report:**

Chair Ross reported that BASC is still on the hunt for an accurate and complete budget. The first budget provided by Gregory Rush was just a 2 page summation and the second, which was 12 pages, was just taken from Banner, with many obvious errors per known accounts and positions and reflected \$29M less than the 2 page summation. Chair Ross pointed out that the low student enrollment figure directly impacts the budget,

which was built on a projected enrollment of 1895 students. 230 students were dropped for no payment and the number reported was down to 1540. Every 100 less students represents approximately \$1.25 - 1.5 million in lost revenue, with 310 students adding up to a \$4-4.5 million dollar deficit.

The committee discussed the Budget Memorandum "FY 16 Budget Kentucky State University", which accompanied the Board of Regents approval of the FY 16 budget. On page 1, under the heading of Revenue it states:

" For contingency purposes, but not included in the proposed FY 16 budget, plans have been developed for a ten percent (10%) headcount reduction in each function should the FY 16 projected enrollment fall short. Thus, with any unexpected shortages in revenue, there is a plan to keep the budget balanced."

Page 2 under the heading of Expenditures:

" ... were removed from individual accounts and placed in a category called "University general." All FY 16 requests for these times will flow through the University General account to ensure that only necessary and essential purchases are made. This account will also be used to balance the budget when other in-year eliminations do not balance the budget."

Regent McFayden said that the budget that we see does not account for money brought in from external funding. He contends that the Administration is more top heavy now than before and it could be cut 10%. He said that 1.5M is needed for health insurance.

A Senator said that there is a longstanding problem with payments not being made to Kentucky Deferred Compensation by the University although they are taken from employee paychecks.

The meeting adjourned at 4:31 pm

Minutes Submitted by: Reba Rye, Faculty Senate Secretary