

Kentucky State University
Frankfort, Kentucky 40601
Faculty Senate

MEMORANDUM

DATE: November 24, 2016

TO: Faculty
Faculty Senators
Ex Officio Members of the Faculty Senate

FROM: Kimberly Sipes, President
Faculty Senate

RE: Notice of Faculty Senate Meeting

The seventh meeting of the Faculty Senate will take place Monday, November 28, 2016, at 3:10 p.m. in Hathaway Hall 123. The agenda for the meeting is as follows:

1. Call to Order
2. Approval of agenda [3-minute time limit]
3. Approval of minutes [3-minute time limit] **Page 2**
4. Senate President Report [20-minute time limit]
 - a. Upcoming call for nominations from faculty for committees
 - b. Election of senate members to committees
 - c. Strategic Plan – final plan available at <http://kysu.edu/about-ksu/strategic-plan/>
5. Report of the Academic Policies Committee – Joe Moffett [15-minute time limit] **Page 7 - 13**
6. Report of the Curriculum Committee – Ken Andries [20-minute time limit] **Page 14 - 43**
7. Report of the Professional Concerns Committee – Cindy Glass [10-minute time limit] **Page 44**
8. Report of the Budget and Academic Support Committee – Reba Rye [10-minute time limit]
9. Faculty Regent Report [15-minute time limit]
10. Other Business
11. Adjourn

Kimberly A. Sipes
Assistant Professor
Faculty Senate President 2016-2017
School of Business
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**Minutes of Faculty Senate, 11/14/16 Meeting
123 Hathaway Hall**

Senators

Ibukun Amusan (Math & Sci)
Ken Andries (AFE)
Nancy Capriles (BSS)
Rene Desborde (Business)
Gary Elliott (WYS) E
Maheteme Gebremedhin (AFE)
Caroline Gibson (FIAR)
Cindy Glass (BSS)
William Graham (EDU)
Robert Griffin (FIAR)
Buddhi Gywali (AFE)
Dantrea Hampton (Library)
Jens Hannemann (Comp Sci)
Ashok Kumar (at large)
Vikas Kumar (AQU) A
Li Lu (Math & Sci)
Rebecca McCoy (Nursing)
Joe Moffett (LLP)
Narayanan Rajendran (at large)
Rita Sharma (Math & Sci)
Reba Rye (at large)
Kimberly Sipes (at large)

Peter Smith (LLP)
Stephen Ulrich (PUA, CJ, SW) A
Changzheng Wang (at large)

Ex Officio Members and Guests

Candice Jackson (VP Academic Affairs)
Chandee Felder (Senate Admin)
Tierra Freeman (BSS)
Elgie McFayden (Faculty Regent)
James Obielodan (Grad Director)
Donavan Ramon (WYS)
Cynthia Shelton (WYS)
Jennifer Miles (Distance Education)
John Sedlacek (AFE)
Mara Merlino (BSS)

1. Call to Order

The meeting was called to order at 3:14pm. Fourteen were senators present.

2. Approval of agenda

The agenda was approved unanimously.

3. Approval of minutes

The Minutes for the 10/31/2016 meeting were approved unanimously as distributed.

4. Senate President Report – Kim Sipes

Faculty Senate President Sipes reported that a new Senate Parliamentarian would need to be elected since Alice Collins has left the university. Chair Andries nominated Dantrea Hampton, who accepted. With no other nominations, President Sipes asked for a motion to close nominations, which passed unanimously. Senator Hampton will serve as the new Senate Parliamentarian.

President Sipes also noted that Dr. Thomas has sent the Committee Book. Committees will meet soon. President Sipes pointed out that the book contains a method to evaluate committee participation. Some items in the book are highlighted in yellow, indicating that committees still need members. Those from APC who volunteered for Academic Appeals (Nancy Capriles and Caroline Gibson) have not been added yet. The Facilities Management needs several faculty members to serve. The Faculty Affairs Committee is new and will work with the University President. Several members of Senate noted the overlap between this committee and that which is already done by PCC. There was also discussion of the membership of the committee: two senators and five faculty at large. A senator suggested that four of the slots should be filled by members of standing Senate committees and the other three could be faculty at large. This way there would be a direct line of communication between Senate and the President's Office.

Since some committees need to have members elected, such as Faculty Appeals, President Sipes noted that Senate needs a Nominating Committee. Ken Andries agreed to chair. Ashok Kumar also agreed to serve.

President Sipes reported that President Thompson said faculty did not have to wait for the final version of the Strategic Plan to be printed and permitted her to send it out immediately.

President Sipes reminded everyone that textbook orders needed to be in by Tuesday, 11/15. Only a third of courses have been reported so far. A senator asked if students have given feedback on ebooks. President Sipes asked Jennifer Miles, who replied that new course surveys might offer a way to gather student feedback. The new IDEA system will have a polling option, and she reminded Senate of the training sessions for the system.

A senator asked about open source materials. President Sipes responded that they still need to be noted on book order forms.

5. Report of the Academic Policies Committee – Joe Moffett

Chair Moffett shared that at its last meeting APC focused on three main issues. One was reviewing the Attendance Policy as it stands in the current catalogue. This policy was introduced in the 2015-2016 catalogue but is already out of date (it references CAPS) and was never passed through the regular channels (ie, APC and Senate). The committee is working on a policy that takes the best parts of this policy and integrates them with the previous one.

APC also looked at a draft of a proposal from CC that would address the problem of how transfer credits relate to IGS courses. Chair Andries of CC has also been working on an alignment of the Liberal Studies Core to categories listed in the Kentucky General Education Core, and that document was also reviewed by APC to offer feedback to CC.

APC is working on an action item to address the issue that students who had taken remedial courses can no longer repeat them to improve their GPAs. APC is working to clarify how the proposed policy would work with Math courses. Chair Andries pointed out that the policy on

limiting repeats is a problem, especially where Math is concerned, and suggested APC consider that issue in its proposal.

6. Report of the Curriculum Committee – Ken Andries

16-17-14, MASC, MAT 200 Introduction to Statistical Reason and Analysis

Chair Andries noted that this course helps fulfill the request from CPE that all public universities offer a general education statistics course. It will not serve as a pre-requisite for any other Math course. In the spring it would be offered as dual credit course and then at the university in fall 2017. President Sipes pointed out that other state universities have a similar course. A senator asked how the course can be taken without Algebra, and a senator from the division proposing the course noted that students must have a 19 ACT subscore to take the course; those without it will take MAT 171 first. Chair Glass asked why this course is four credits; her son had taken the course at ECU for three credits. President Sipes answered that the course includes a lab. Chair Glass expressed concern that the extra hour may further hamper student progress.

A guest noted that some majors require a 300 level stats course and wondered to which major this course applies. Chair Andries responded that this course will not replace other stats courses. A senator added that this course looks similar to existing courses. Another senator explained that this course will not go into as much depth on concepts as existing courses.

The motion passed with one opposed, no abstentions, and the rest of members in favor.

Chair Andries reported that CC is working on an action item related to IGS and transfer credits. It is also working on a proposal that would align the liberal studies core with the KY Transfer Policy categories. CC has asked for input from APC and the coordinator of IGS courses (Dr. Cynthia Shelton) on the proposals.

7. Report of the Budget and Academic Support Committee – Reba Rye

Chair Rye discussed enrollment data that had been sent to CPE. She shared the fall 2016 FTE for graduate students (108) and undergraduates (1,266). There are 270 dual enrollment students as well as 10 Donovan Scholars. There are 69 students on the 4.0 GPA scholarship, which Chair Rye said she believes is being phased out. Given these numbers, she wondered how the budget could be balanced, especially since the budget under President Burse had been built around 300 first year students, and this year there are only 210.

BASC has put in a request to CPE for more recent data (last two years if possible) about dollar amounts spent on instruction at public universities across the state.

Chair Rye said that she anticipates having a line item budget to distribute widely. BASC is still waiting to learn how much is spent on consultants from foundation money or otherwise. This should be public information. Faculty Regent McFayden noted that there are detailed reports that should be available.

8. Report of the Professional Concerns Committee – Cindy Glass

Chair Glass explained that she could not attend the recent PCC meeting, but President Sipes attended to discuss other ways of looking at scholarship. President Sipes noted the context for this discussion is that PCC is scheduled to offer revised tenure and promotion policies in January. There was discussion in committee about the need for a consistent policy across the university. Some members of the committee questioned whether that is possible since departments can prove vastly different in mission. President Sipes argued that teaching should be evaluated the same way across the board. Service is easier to define across campus; research is one of the more difficult criteria. VP Jackson had suggested looking at the Boyer scholarship model, which is currently used in the School of Business. This model defines scholarship differently, with four main areas: the scholarship of integration, the scholarship of application, the scholarship of discovery, and the scholarship of teaching. Consistency might be achieved by using this model, but it is broad enough to allow each department to set its own benchmarks within the categories.

Chair Rye pointed out that some universities have research or teaching tracks chosen by faculty. A senator noted that with the Boyer model, one would not need to make such a choice. Conversation then continued about the challenge of evaluating teaching itself.

A motion to extend time for 5 minutes passed unanimously.

President Sipes argued that the important point for the university is to keep the focus on teaching above other criteria. Chair Rye pointed out that in the past teaching has been perceived as the primary area of faculty review.

VP Jackson stressed that KSU is primarily a teaching institution because of 4/4 loads. Chair Andries observed that teaching load is different in the College of Ag. A senator responded that this kind of variation is addressed through the Distribution of Effort form. Chair Andries explained that the situation can be complicated since a faculty member in his area may only teach one course, and if he or she is not effective, is he or she then to be reassigned to focus solely on outreach and research? At most other land grant institutions there would be other faculty to make up for an ineffective teacher, but KSU does not have that depth of personnel.

A guest noted that faculty need to have the opportunity to do what they need to do to make students well-prepared; if a faculty member buys out 50% of his or her teaching time with a grant, will that affect the way his or her teaching is evaluated? President Sipes responded that the bottom line is whether someone could get tenure at KSU while being an ineffective teacher.

Chair Rye asked if the committee is going to make recommendations on promotion, to which a senator replied it would be. PCC is not ready to do that yet since it is still considering tenure guidelines. Chair Andries pointed out that the tenure guidelines for his area still need to be integrated into the *Faculty Handbook*.

9. Dr. Candice Jackson – VPAA

Dr. Jackson apologized for running late; the Senate meeting conflicted with a President's Cabinet meeting. She reiterated that the Committee Book is published and we need Senate appointees.

She pointed out that the recent state and national elections will mean we need to be mindful of the role of higher education in the state and across the nation. We will be questioned about our graduation and retention rates. Since the fight is out there, it cannot be in here; the threats to KSU and higher education are real. We have much work to complete for reaffirmation. Faculty will be tasked in a way like never before. She stressed that overall faculty are doing good work with grants, scholarship, and teaching.

Dr. Jackson reminded Senate that everyone must have final grades in on time by 5pm so the system can be shut down to roll over. Otherwise, students will have to be given incompletes and there will be paperwork to be completed.

Chair Andries noted that the Committee Book lists some vacancies as general elected faculty. Work to fill those positions will need to be undertaken. He asked by what date that needs to take place, to which Dr. Jackson responded that it should be done by 12/1.

Chair Glass shared with Dr. Jackson the idea that the Faculty Affairs Committee could have one member from each standing Senate committee and the rest of the faculty appointments be at large. Dr. Jackson replied that she would send that recommendation along. A guest noted that this committee seems to overlap with PCC. Dr. Jackson responded that she would speak with President Thompson about that issue.

VP Jackson also said that notices had gone out for Post-Tenure Review. Eleven people will be reviewed. Committee members will need to be chosen to review the dossiers. President Sipes added that could be done with the upcoming election.

A quorum was lost at 4:56pm.

Respectfully submitted,
Joe Moffett, Faculty Senate Secretary

Faculty Senate – Academic Policies Committee – 11/21/2016

3:10, 314 Hathaway

- Call to order—four members present: Ibukun Amusan, Nancy Capriles, Maheteme Gebremedhin, Joe Moffett
- Approval of Agenda—approved with no changes.
- Approval of Minutes—approved minutes from 11/7/16 meeting with no changes.
- Review Repeat Option Revision Proposal—committee voted to move forward to Senate for 11/28/16 meeting with addition of examples how student support could be offered.
- Review Attendance Policy Revision Proposal—committee voted to move forward for next Senate meeting without changes on action item.
- Review Remedial Course Repeat Proposal—since Math is sending new course to CC for approval, committee decided to hold off on sending this action item forward pending the results of that process.
- Other Business—committee reminded to continue reviewing draft Policy Handbook so it could be finalized in January to be sent to Division Chairs for review.
- Adjourn

Academic Policies Committee Meeting (November 7, 2016)

Members Present: Joe Moffett (Chair), Ashok Kumar (Vice Chair), Ibukun Amusan (Secretary), Nancy Capriles, Maheteme Gebremedhin, Caroline Gibson, Nkechi Amadife

The meeting was called to order at 3:15 pm.

The Agenda was approved

The minutes of the October 24, 2016 meeting was approved.

The current attendance policy was discussed. The policy states that unexcused student absences exceeding the number of class meetings in a week should be reported to the Center for Academic Persistence (CAPS). The CAPS office no longer exists and APC was not sure about the person or office absences should now be reported to. Based on the new advising structure, one member asked if it should be the student coach.

It was also discussed whether the attendance policy should be left to the instructor of the class to decide upon and that student absences should only be reported when excessive. Each professor should include the attendance policy for his/her class on the syllabus.

It was mentioned that the current policy (2016-2017 catalogue) seems too rigid, an older version (2014-2015 catalogue) seems too simple or sparse, and that APC should try to find a balance between the two.

The KSU common core proposal from Curriculum Committee (CC) was discussed. The current KSU core is not fully in line with Kentucky state requirements. The CC proposal makes changes to the KSU core so that they meet the state requirements. It also combines IGS requirements with Arts & Humanities. APC noted that the IGS requirement for transfer students still needs to be updated.

A proposed action item on the course repeats in the acceleration programs was discussed. The chair will also check if there are other programs that have similar issues encountered in the English and Math departments where students cannot repeat the previous remedial courses to improve their grades.

A motion to adjourn the meeting was moved and seconded, and the meeting adjourned at 4:33 pm.



ACADEMIC POLICY COMMITTEE

NEW PROPOSAL

ACADEMIC UNIT: All Units _____

DATE PREPARED: 11/22/16 _____

PRIMARY AUTHOR(S): APC _____

1. DESCRIPTION OF CHANGE:

To provide a streamlined university attendance policy that offers basic guidelines but also allows instructors room to implement specific requirements as they see fit.

2. STARTING WITH: (Excluding exceptional circumstances proposals will take effect Fall of the following year).

___ Fall, X Spring, ___ Summer, 2017 Year

3. CURRENT POLICY: (Please See Current Catalogue, Faculty Handbook...)

In the 2016-2017 University Catalogue, the attendance policy begins on page 459:

XIX. Class Attendance – Class attendance is mandatory for all enrolled students. Class attendance is linked to a variety of daily classroom assignments, and these assignments require students' preparation and participation in order for students to be successful. A record of the students' attendance is required by all instructors beginning on the first day the class meets. Faculty are required to take attendance until the final examination date. Students absent from class due to official university business, or other reasons considered excusable, are responsible for making up and submitting work to their instructors within seven (7) business days of the absence.

Excused absences, university-sponsored and personal, include the following: documented required military service; documented university service on campus or off-campus representation of the University; documented research, presentation, or field trip; documented interview for professional/ academic advancement, and documented jury duty.

Personal excused absences include the following: documented illness from a doctor or practicing medical professional in the area of the student's illness, who attended to the student; documented serious illness or death of an immediate family member (mother, father, spouse, child, sibling, grandparent, or (former) legal guardian, and documented court appearance.

Absence(s) planned from class(es) because of **university-sponsored activities** must be reported to the Office of the Vice President for Student Affairs two (2) weeks prior to the date of the absence. The Vice President for Student Affairs will inform faculty members BEFORE the student's absence from class(es) in

these cases. Service-related absences do not reduce the number for Non-Service related excused absences allowed to a student.

All other documented absences must be submitted to and bear the signature of the Office of the Vice President for Student Affairs within seven (7) business days of the absence(s).

A student who stops attending a class for any reason must contact the instructor and the Office of the Registrar to withdraw officially from the course. This action must be done on or before the published withdrawal date on the official Academic Calendar for that semester. If a student fails to withdraw from a class, the lack of action will result in a failing grade for the course.

Late registration beyond the University's add/drop date must be approved by the Vice President of Academic Affairs, the University Registrar, and the class instructor. Under these circumstances, no excused or unexcused absences will be accrued until the date of the students first official course enrollment. All make-up assignments must be completed within a time period determined by the instructor.

In addition to regular attendance, timely attendance is required for each student enrolled in Kentucky State University in order for students to take full advantage of class participation. A student is tardy when he/she:

- (a) Reports to class after the published start time of a class.
- (b) Exits the class prior to the end of the class without the instructor's approval.

Three violations of the tardiness will constitute an unexcused absence.

All faculty, staff, and students are required to follow the policies outlined in this Catalogue.

A student who has not attended a face-to-face class by the end of the first two weeks of the course will be dropped from the class administratively for financial aid purposes. The same holds true for an online student who has not signed and returned the course agreement attached to the syllabus within the first two weeks of class.

A student enrolled in a face-to-face course or hybrid course who accrues a number of unexcused absences which exceeds the number of class meetings in one week shall be reported to the Center for Academic Persistence (CAPS). The CAPS staff will confirm the student's attendance record in the class with the instructor before withdrawing the student from the course. This action excludes official excuses as verified by the Office of Student Affairs.

A student enrolled in a 100% online or hybrid course is required to complete the online course assessment successfully and engage in the process as described in the course syllabus.

An instructor whose student does not meet the conditions stipulated in this policy must report the absent student to the Center for Academic Persistence Services (CAPS) to be withdrawn from the class.

The CAPS staff will be responsible for providing student intervention and support, and is available as a resource to student to encourage class preparation and participation. CAPS will deliver a Persistence Assessment report to instructors within 24 hours of notice for each student reported to CAPS office for attendance problems.

All faculty must include an attendance policy in the syllabus of the course they teach and provide such syllabus to the student on the first day of class. Faculty should encourage students to prepare and participate in class activities and students should make sure they understand how attendance and absenteeism affect the level of their preparation and participation, and ultimately their performance in the course.

4. **PROPOSED CHANGES:**

XIX. Class Attendance – All enrolled students should attend class regularly. Students need to be present and prepared to work in order to be successful. Instructors must record attendance as mandated by federal financial aid guidelines. Students absent from class are responsible for making up and submitting work to their instructors.

University-sponsored excused absences include the following: documented university service on campus; off-campus representation of the University; documented research, presentation, or field trip; and documented interview for professional/ academic advancement.

Personal excused absences include the following: documented required military service; documented illness with a note from a doctor or practicing medical professional in the area of the student's illness who attended to the student; documented serious illness or death of an immediate family member (mother, father, spouse, child, sibling, grandparent, or (former) legal guardian; and documented court appearance or jury duty.

Excessive **unexcused absences** can result in course failure. Typically, this means missing a week of class meetings in a semester. For example, a student accrues more than three unexcused absences in a Monday / Wednesday / Friday course or two unexcused absences in a Tuesday / Thursday class. Faculty should include on all course syllabi how absences and / or tardiness will impact the final grade.

For **virtual or hybrid courses**, faculty should indicate on the course syllabus what constitutes acceptable regular attendance.

A student who stops attending a class for any reason must contact the Office of the Registrar to withdraw officially from the course. This action must be done on or before the published withdrawal date on the official Academic Calendar for that semester. If a student fails to withdraw from a class, the lack of action will result in a failing grade for the course.

Late registration beyond the University's add/drop date must be approved by the Vice President of Academic Affairs, the University Registrar, and the class instructor. Under these circumstances, no excused or unexcused absences will be accrued until the date of the student's first official course enrollment. All make-up assignments must be completed within a time period determined by the instructor.

5. **EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE:**

The existing attendance policy is cumbersome and covers a number of issues that should be their own policies, such as how to refer students to student support. CAPS no longer exists, and the procedure detailed in the existing policy for its intervention with students has not been followed.

Aside from recording attendance during the first few weeks of each semester in order to comply with federal financial aid guidelines, faculty should have the academic freedom to devise standards for attendance as they see fit based on context, including course type and student enrollment. Similarly, faculty should be able to decide how they want to handle tardiness. As the university works to improve its retention and graduation rates, faculty members need to have the autonomy to make professional decisions that will foster student success.



ACADEMIC POLICY COMMITTEE

NEW PROPOSAL

ACADEMIC UNIT: All units _____

DATE PREPARED: 11/22/16 _____

PRIMARY AUTHOR(S): APC _____

1. DESCRIPTION OF CHANGE:

Revise the Repeat Option policy so that it does not limit repeats and provides additional support for student success.

2. STARTING WITH: (Excluding exceptional circumstances proposals will take effect Fall of the following year).

___ Fall, __X__ Spring, ___ Summer, 2017 Year

3. CURRENT POLICY: (Please See Current Catalogue, Faculty Handbook...)

On page 457 of the 2016-2017 Catalogue, the limit on repeats is addressed:

XIII. Grading System

H. Repeat Option

An undergraduate student has the option to repeat any completed course. Only the highest grade will be used in computing the student's academic standing and credit for graduation. The original grades for all repeated classes will remain on the transcript with the notation "excluded from GPA." A student may repeat a given course a maximum of two times. A student may not use the repeat option when retaking a course on a Pass-Fail basis if the course was originally taken for a letter grade. The repeat option only applies to an identical course (including a cross-listed course) and not a course substitute.

4. PROPOSED CHANGES:

XIII. Grading System

H. Repeat Option

An undergraduate student has the option to repeat any completed course. Only the highest grade will be used in computing the student's academic standing and credit for graduation. The original grades for all repeated classes will remain on the transcript with the notation "excluded from GPA." If a student takes a course for the second time and is not successful, his or her Academic Advisor will alert the Office of Educational Support when the student takes the course again so that additional support can be offered. This support might consist of tutoring, one-on-one work with instructor, regular meetings with a success coach, or other approaches. A student may not use the repeat option when retaking a course on a Pass-Fail basis if the course

was originally taken for a letter grade. The repeat option only applies to an identical course (including a cross-listed course) and not a course substitute except where a separate policy exists that governs specific courses.

5. EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE:

The policy about limiting the number of attempts on a course has not been observed in recent years. By eliminating a limit to the number of repeats and building in a mechanism for additional support if a student repeats a course beyond the second time, the university will adopt a change in philosophy from punitive to supportive that better aligns with efforts at improving retention and graduation rates. The reference to a “separate policy” for “specific courses” anticipates the forthcoming policy that will define how eliminated remedial courses can be repeated to improve student GPA.

Curriculum Committee

2016-2017 Year

Meeting date: 11/7/2016

Roll Call: Ken Andries, Narayanan Rajendran, Changzheng Wang, Dantrea Hampton, Robert Griffin, Donavan Ramon and Karen Heavin

Absence: Alice Collins - Excused

Agenda

Meeting call to order: 3:11pm

Approval of the agenda

Approval of Minutes of the last meeting – Motion to approve with one correction – approved as amended.

Introductions

New Business

- FSCC 16-17-14 - Math Action Item – MAT 200 – Introduction to Statistical Reasoning and Analysis. CPE wants a statistics pathway. This is a terminal statistics class. 4 credit hour class. Community Partners involved offering real life experience. No issues with overloads. Pilot program and no issues with overloads. Offered in the Spring 2017 for a high school as dual credit. There was a motion made and seconded to approve and it was approved by the committee.

Old Business

Change in classification of common core classes – Asked by the APC to review transfer policy and realized that we need to align the KSU 42 hour core with the categories of the Statewide General Education Core which CPE requires and had taken effect Fall 2012.

This item will be tabled until we get further input from APC.

Other Business

Adjourn - There was a motion made and seconded to adjourn at 4:06pm and it was approved by the committee.

**KENTUCKY STATE UNIVERSITY
FACULTY SENATE
ACTION TRACKING DOCUMENT**

EFFECTIVE DATE:

Code: 16-17-15

Origin:

- ☐ Academic Policies Committee
- ☐ Budget and Academic Support Committee
- ☒ Curriculum Committee
- ☐ Executive Committee
- ☐ Professional Concerns Committee
- ☐ Senate Resolution
- ☐ Other (specify) _____

Date Introduced: 11/21/2016

Date Last Revised:

Description:

Key Words: Change in category for classes in Default core to fit CPE transfer policy core areas

I. Committee Approval: ☒ Date:

Chairperson: [Signature]

Date 11/21/16

II. Senate Action: ☐ Approved ☐ Disapproved ☐ Returned

Senate President: _____ Date: _____

III. Vice President Academic Affairs: ☐ Approved ☐ Disapproved ☐ Returned

VPAA Signature: _____ Date: _____

On approval, please forward the original to the President and send the attached notification to the Faculty Senate Office

IV. President: ☐ Approved : ☐ Disapproved : ☐ Returned

President: _____ Date: _____

Distribution:

- ☐ President
- ☐ Vice President for Academic Affairs
- ☐ Registrar
- ☐ Faculty Senate President for Distribution to:
- ☐ Committee Chair
- ☐ Senate Office Records
- ☐ Faculty Handbook
- ☐ Other: _____



KENTUCKY STATE UNIVERSITY

FACULTY SENATE

CURRICULUM COMMITTEE

PROGRAM CHANGE PROPOSAL

ACADEMIC UNIT: Curriculum Committee

DATE PREPARED: 11/21/16

PRIMARY AUTHOR(S): Dr. Ken Andries

ACADEMIC DISCIPLINE

FACULTY APPROVED:

(Committee Chairperson's Signature)

(Date)

CHAIRPERSON

APPROVED:

(Chairperson's Signature)

(Date)

DEAN APPROVED:

(Dean's Signature)

(Date)

1. DESCRIPTION OF CHANGE

Change in the divisions of the Kentucky State University default (common) core to place the courses into core areas consistent with the CPE General Education Transfer Policy and Implementation Guidelines as revised in the Fall 2012. This policy divides the general education into education blocks or core components. Students may be Category Certified for purposes of transfer and we need to move our common core into these areas to allow for ease of advising transfer students.

The changes are to divide the existing classes in the default core into the five core areas of: Communications, Quantitative Reasoning, Arts and Humanities, Natural Science, and Social and Behavioral Sciences.

2. STARTING WITH:

Spring

2017 Year

3. EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE

The change in policy that was implemented in 2012 coincided with the reduction of the default (common) core utilized at Kentucky State University. At that time KSU had 5 core areas of Languages and Reasoning, Fine Arts and Letters, Science, and Integrative Studies. Science was divided into Social and Behavioral and Natural sciences. These five area do not fit completely under the five core areas identified in the CPE revised transfer policy. Because of this there can be confusion when advising transfer students on what courses are needed and which ones they have completed if they are not fully core complete (transfer with and AA or AS degree). The changing of the categories of our default core to match the core competency areas outlined by CPE will increase the ease of advising for transfer students, it will not change our core, but may reduce the risk of incorrect advising of transfer students and prevent them from being required to take classes in areas that they do not need.

The current KSU 42-Hour Default Core is broken down as follows:

I. Languages and Reasoning 18 hrs. (currently 19 hrs. due to ENG 101 being 4 hrs. now)

ENG 101—English Composition I

ENG 102—English Composition II

SPE 103—Interpersonal Communication

MAT 111—Contemporary Mathematics or above

Foreign Language

II. Fine Arts and Letters 3 hrs.

EITHER ART 130—Introduction to Art **OR**

MUS 130—Introduction to Music **OR**

THE 130—Introduction to Theatre **OR**

ENG 211—Introduction to Literature

III. Sciences 12 hrs.

A. Social and Behavioral (select 2): 6 hrs.

Either POS 101—American Government **OR**

FIN 101—Financial Literacy **OR**

HIS 103—Western Civilization **OR**

ECO 200—Survey of Economics **OR**

PSY 200—General Psychology **OR**

SOC 203—Principles of Sociology

B. Natural: 6hrs.

EITHER BIO 101—Life Science (lab science)

OR CHE 109—Chemistry in Context (lab science)

Select one:

EITHER BIO 101—Life Science

OR BIO 103—Environmental Biology

OR BIO 112—Exploration of Modern Topics in Biology

OR CHE 109—Chemistry in Context

OR PHS 201—Physical Sciences I

OR PHS 202—Physical Sciences II

OR PHS 211—Earth and Environmental Science

OR PHS 221 —Introduction to Weather Studies

OR PHS 231—Introduction to Astronomy

OR PHY 130—Physics and Society

OR PHY 211— General Physics I

IV. Integrative Studies 9 hrs.

IGS 200—Foundations of Cultures

IGS 201—Convergence of Cultures

EITHER IGS 300—Search for New Forms of Culture

OR IGS 301— Studies in African Cultures

OR IGS 302—Studies in Asian Cultures

OR IGS 303—Studies in Latin American Cultures

OR IGS 304—The African-American Experience

OR IGS 305—The Latino Experience

OR COS 303—Human Perspective on Computing

OR ENG 313—Non-Western Literature
 OR ENG/AAS 409—Literature of African-Americans
 OR MAT 304—Perspectives on Mathematics
 OR MGT 470/MKT 470—International Business Management/International Business Marketing
 OR MUS/AAS 323—African-American Music
 OR MUS/AAS 325—Jazz History and Literature
 OR MUS 333—Music of Africa and Asia

The proposed change would place the classes into the following core areas as outlined in the current CPE policy. The new Core areas and courses for our Default core are:

Communications	10 hrs.
ENG 101 English Composition I	4
ENG 102 English Composition II	3
SPE 103 Interpersonal Communication	3
Quantitative Reasoning	3 hrs.
MAT 111 or above	3
Arts and Humanities	18 hrs.
Art 130 Introduction to Art OR	
MUS 130 Introduction to Music OR	
THE 130 Introduction to Theatre OR	
ENG 211 Introduction to Literature	3
Foreign Language	6
<i>Integrative Studies</i>	
IGS 200 Foundations of Cultures	3
IGS 201 Convergence of Cultures	3
IGS 300 Search for New Forms of Culture OR IGS 301 Studies in African Cultures OR IGS 302 Studies in Asian Cultures OR IGS 303 Studies in Latin American Cultures OR IGS 304 The African-American Experience OR IGS 305 The Latino Experience OR COS 303 Human Perspectives on Computing OR ENG 313 Non-Western Literature OR ENG/AAS 409 Literature of African-Americans OR MAT 304 Perspectives on Mathematics OR BUA 370 Global Business Issues OR MUS/AAS 323 African-American Music OR MUS 325 History of Jazz	3
Natural Science	6 hrs.
BIO 101 Live Science (Lab Science) OR CHE 109 Chemistry in Context (Lab Science)	3
BIO 101 Life Science OR BIO 103 Environmental Biology OR BIO 112 Exploration of Modern Topics in Biology OR CHE 109 Chemistry in Context OR PHS 201 Physical Sciences I	3

OR PHS 202 Physical Sciences II OR PHS 211 Earth and Environmental Science OR PHS 221 Introduction to Weather Studies OR PHS 231 Introduction to Astronomy OR PHY 130 Physics and Society OR PHY 211 General Physics I	
Social and Behavioral Sciences (Pick Two)	6 hrs.
POS 101 American Government OR FIN 101 Financial Literacy OR HIS 203 Western Civilizations OR ECO 200 Survey of Economics OR PSY 200 General Psychology OR SOC 203 Principles of Sociology	6

All the hours in each section are in line with the CPE policy. The only changes between the current class listing and the default core from 2012 is the change in hours for ENG 101, the removal of MUS 333 from the IGS elective list as that course was removed from the KSU offering list, and the correction of MGT/MKT 470 which was previously renamed and renumbered to BUA 370.

Final Faculty Senate Approved Form as of 9/14/2015



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**KENTUCKY STATE UNIVERSITY
FACULTY SENATE
ACTION TRACKING DOCUMENT**

EFFECTIVE DATE:

Code: 16-17-16

Origin:

- ☐ Academic Policies Committee
- ☐ Budget and Academic Support Committee
- ☒ Curriculum Committee
- ☐ Executive Committee
- ☐ Professional Concerns Committee
- ☐ Senate Resolution
- ☐ Other (specify) _____


Date Introduced: 11/21/2016

Date Last Revised:

Description:

Key Words: Revision and clarification of IGS hours required for transfer students.

I. Committee Approval: ☒ Date:

Chairperson: 

Date 11/21/16

II. Senate Action: ☐ Approved ☐ Disapproved ☐ Returned

Senate President: _____ Date: _____

III. Vice President Academic Affairs: ☐ Approved ☐ Disapproved ☐ Returned

VPAA Signature: _____ Date: _____

On approval, please forward the original to the President and send the attached notification to the Faculty Senate Office

IV. President: ☐ Approved : ☐ Disapproved : ☐ Returned

President: _____ Date: _____

Distribution:

- ☐ President
- ☐ Vice President for Academic Affairs
- ☐ Registrar
- ☐ Faculty Senate President for Distribution to:
- ☐ Committee Chair
- ☐ Senate Office Records
- ☐ Faculty Handbook
- ☐ Other: _____



KENTUCKY STATE UNIVERSITY

FACULTY SENATE

CURRICULUM COMMITTEE

PROGRAM CHANGE PROPOSAL

ACADEMIC UNIT: Curriculum Committee

DATE PREPARED: 11/21/16

PRIMARY AUTHOR(S): Ken Andries, Suzette Polson

ACADEMIC DISCIPLINE

FACULTY APPROVED:

(Committee Chairperson's Signature)

(Date)

CHAIRPERSON

APPROVED:

(Chairperson's Signature)

(Date)

DEAN APPROVED:

(Dean's Signature)

(Date)

1. DESCRIPTION OF CHANGE

Reinstating with modifications the guidelines for transfer students with regard to IGS Courses. In 2012 CPE revised the state wide transfer policy. Before that KSU had a specific policy regarding the IGS core requirement hours based on the accepted transfer hours of a student. Since that time the specific policy for IGS has not been included in the Student Bulletin. That has resulted in a lack of ~~uniformity related to application of the old policy or an increased number of courses that transfer~~ students must complete before they are able to complete their degree.

The proposed change is to reinstate a specific policy at KSU related to the IGS courses based on the number of transfer credit hours a student has upon entering KSU within the existing CPE policy and the reduced Common Core at KSU.

2. STARTING WITH:

Spring

2017 Year

3. EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE

Currently the policy on IGS classes required by transfer students is stated as follows:

Section XXVI, Item J, page 468 of the 2016-17 KSU Catalog.

The number of Integrative Studies semester credit hours required of transfer students varies in accordance with the number of transfer credit hours accepted by the University toward fulfillment of graduation requirements. Students who transfer with courses similar to the University's Integrative Studies offerings may be exempted from these courses, with the consent of the Coordinator of Integrative Studies or the Director of the Whitney Young School of Honors and Liberal Studies. Those exemptions will be determined on an individual basis.

However, there is no other information provided to guide advisors or others working with these students on the number of IGS classes required. Specific language of the number of IGS class hour reduction based on number of transfer hours has not been included in any student bulletin after that time.

The new policy we are recommending follows the basic outline from the CPE core area concept but implements the reduction in IGS classes based on transfer hours similar to the previous policy. This would be added to the end of **Section XXVI, Item J**, of the student Bulletin:

Proposed change to the KSU student bulletin in regard to transfer and IGS requirements:

Students that are not core area complete in Arts and Humanities (AH) may not be required to take all 9 hrs. of Integrative Studies classes. The Transfer students that are not AH complete when they transfer will follow the following guideline for the number of hours of Integrative studies courses needed under the AH area:

1. Students entering the University with 30 or fewer semester credit hours must successfully complete 9 semester credit hours of Integrative Studies.
2. Students entering the University with more than 30 but fewer than 45 semester credit hours must successfully complete 6 semester credit hours of Integrative Studies.
3. Students entering the University with more than 44 but fewer than 60 semester credit hours must successfully complete 3 semester credit hours of Integrative Studies.
4. Students entering the University with more than 60 credit hours are not required to complete any Integrative Studies courses.
5. Students who transfer "general-education certified", "Arts and Humanities area certified", or with an associate's degree (AA or AS) are not required to complete any Integrative Studies courses.
6. Students who transfer with courses similar to the University's Integrative Studies Offerings ~~may be exempted from these courses, with the consent of the Coordinator or Integrative~~ Studies or the Director of the Whitney Young School of Honors and Liberal Studies. These exemptions will be determined on an individual basis.

Thus the revised **Section XXVI, Item J** of the student bulletin would read:

The number of Integrative Studies semester credit hours required of transfer students varies in accordance with the number of transfer credit hours accepted by the University toward fulfillment of graduation requirements. Students who transfer with courses similar to the University's Integrative Studies offerings may be exempted from these courses, with the consent of the Coordinator of Integrative Studies or the Director of the Whitney Young School of Honors and Liberal Studies. Those exemptions will be determined on an individual basis.

Transfer students that are not Arts and Humanities complete when they transfer will follow the following guideline for the number of hours of Integrative studies courses needed:

1. Students entering the University with 30 or fewer semester credit hours must successfully complete 9 semester credit hours of Integrative Studies.
2. Students entering the University with more than 30 but fewer than 45 semester credit hours must successfully complete 6 semester credit hours of Integrative Studies.
3. Students entering the University with more than 44 but fewer than 60 semester credit hours must successfully complete 3 semester credit hours of Integrative Studies.
4. Students entering the University with more than 60 credit hours are not required to complete any Integrative Studies courses.

5. Students who transfer “general-education certified”, “Arts and Humanities area certified”, or with an associate’s degree (AA or AS) are not required to complete any Integrative Studies courses.

Final Faculty Senate Approved Form as of 9/14/2015



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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

FSCC# 16-17-17

Effective Date _____

CURRICULAR/PROGRAM CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: MASC: Mathematics

DATE SUBMITTED: 11-18-16

1. BRIEF EXPLANATION OF PROPOSED CHANGE:

Delete the pilot course MAT 172, Accelerated Contemporary Mathematics.

2. CHECK ITEM(s) BELOW FOR CHANGES DESIRED:

- | | |
|---|--|
| <input type="checkbox"/> New Degree Certification | <input type="checkbox"/> Deletion of Degree or Certification |
| <input type="checkbox"/> New or Revised Major | <input checked="" type="checkbox"/> X Deletion of Course |
| <input type="checkbox"/> New or Revised Minor | <input type="checkbox"/> Revised Degree or Certification |
| <input type="checkbox"/> New Course(s) | <input type="checkbox"/> Revised Course |
| <input type="checkbox"/> Course Level (number) Change | <input type="checkbox"/> Other (specify below): |

I. Dean's Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

F. Biggs
(Signature)

Date: _____

II. Curriculum Committee Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

Chairperson: (signature) [Signature]

Date: 11/21/16

III. Faculty Senate Action:

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Senate President (signature): _____ Date: _____

IV. Provost/Vice President Academic Affairs (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Provost/VPAA (Signature): _____ Date: _____

V. President's Action (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

President (Signature): _____ Date: _____

Final Faculty senate Approved form as of 9/15/06

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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

COURSE CHANGE PROPOSAL

ACADEMIC UNIT: MASC: Mathematics

DATE PREPARED: 11-16-16

PRIMARY AUTHOR(S): Fariba Bigdeli-Jahed

ACADEMIC DISCIPLINE
FACULTY APPROVED:
(Committee Chairperson's Signature)

Fariba Bigdeli-Jahed

11-18-16
(Date)

CHAIRPERSON
APPROVED:
(Chairperson's)

Fariba Bigdeli-Jahed

11-18-16
(Date)

1. CURRENT COURSE NUMBER: MAT 172

2. CURRENT COURSE TITLE (Limited to 32 Spaces Including Blanks): Accelerated Contemporary Mathematics

3. Starting With: X Fall Spring Summer Year 2017

4. CROSSLISTING DEPARTMENTS (attach supporting letters);

a) _____ c) _____

b) _____ d) _____

5. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

____ Course Number
____ Credits
____ Planned Offering

____ Course Title
____ Grading System
____ Catalogue Description

____ Crosslist Status
____ Prerequisites

____ Course Level

____ Required Status

☐ Delete Course

☐ Other

6. EXPLANATION/JUSTIFICATION FOR REQUESTED CHANGE(S). ENTER BOTH CURRENT AND PROPOSED DATA FOR EACH CHANGE (use additional pages as necessary):

The prerequisite requirement for the current MAT 111, Contemporary Mathematics is a math ACT sub-score of 19 or higher or successful completion of MAT 096, Beginning Algebra. Mathematics department developed MAT 172, Accelerated Contemporary Mathematics, as a pilot course to accommodate the students who do not meet the benchmarks for MAT 111. The course includes the same topics as MAT 111. The beginning algebra concepts required for each topic are covered with the topic on an as-needed/just-in-time basis. The pilot has been successful and we will use the accelerated pedagogy in the new, proposed MAT 111 and remove the prerequisite requirement. Hence we do not need to keep the pilot course, MAT 172.



KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

FSCC# 16-17-18

Effective Date _____

CURRICULAR/PROGRAM CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: MASC: Mathematics _____

DATE SUBMITTED: 11-18-16

1. BRIEF EXPLANATION OF PROPOSED CHANGE:

Revise MAT 111 to remove the course prerequisite requirement and increase course contact hours.

2. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

- | | |
|---|--|
| <input type="checkbox"/> New Degree Certification | <input type="checkbox"/> Deletion of Degree or Certification |
| <input type="checkbox"/> New or Revised Major | <input type="checkbox"/> Deletion of Course |
| <input type="checkbox"/> New or Revised Minor | <input type="checkbox"/> Revised Degree or Certification |
| <input type="checkbox"/> New Course(s) | <input checked="" type="checkbox"/> X Revised Course |
| <input type="checkbox"/> Course Level (number) Change | <input type="checkbox"/> Other (specify below): |

I. Dean's Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

7B [Signature]
(Signature)

Date: _____

II. Curriculum Committee Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

Chairperson: (signature):

[Signature]

Date: 11/21/16

III. Faculty Senate Action:

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Senate President (signature):

Date: _____

IV. Provost/Vice President Academic Affairs (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Provost/VPAA (Signature):

Date: _____

V. President's Action (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

President (Signature):

Date: _____

Final Faculty senate Approved form as of 9/15/06

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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

COURSE CHANGE PROPOSAL

ACADEMIC UNIT: MASC: Mathematics

DATE PREPARED: 11-18-16

PRIMARY AUTHOR(S): Fariba Bigdeli-Jahed

ACADEMIC DISCIPLINE
FACULTY APPROVED:
(Committee Chairperson's Signature)

Fariba Bigdeli-Jahed

11-18-16
(Date)

CHAIRPERSON
APPROVED:
(Chairperson's)

Fariba Bigdeli-Jahed

11-18-16
(Date)

1. CURRENT COURSE NUMBER: MAT 111

2. CURRENT COURSE TITLE (Limited to 32 Spaces Including Blanks): Contemporary Mathematics

3. Starting With: X Fall Spring Summer Year 2017

4. CROSSLISTING DEPARTMENTS (attach supporting letters);

a) _____ c) _____

b) _____ d) _____

5. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

____ Course Number
____ Credits

____ Course Title
____ Grading System

____ Crosslist Status

____ Planned Offering

____ Course Level

Catalogue Description
____ Required Status

Prerequisites

____ Delete Course
____ Other

6. EXPLANATION/JUSTIFICATION FOR REQUESTED CHANGE(S). ENTER BOTH CURRENT AND PROPOSED DATA FOR EACH CHANGE (use additional pages as necessary):

We are removing the prerequisite requirement for MAT 111 and using the accelerated pedagogy used in the pilot course, MAT 172. The course success rate in MAT 172, which does not have prerequisite, has been similar or higher than MAT 111. It should be noted that as a result of the success of the pilot accelerated courses, the Mathematics department eliminated the developmental mathematics courses.

Current Catalogue Description

MAT 111: Contemporary Mathematics. This course develops problem-solving and mathematical skills through a sequence of applied topics. Topics include mathematical finance, probability and statistics, growth models for a variety of situations, and geometry. Prerequisite: MAT 096 with grade of C or higher, or placement based on scores on ACT, SAT, or mathematics placement test. **CREDIT: THREE SEMESTER HOURS.**

Proposed Course Description:

MAT 111: Contemporary Mathematics. This course develops problem-solving and mathematical skills through a sequence of applied topics. Topics may include mathematical finance, probability and statistics, growth models for a variety of situations, and geometry. The prerequisite material required for each topic will be covered with the topic. **CREDIT: THREE SEMESTER HOURS AND FOUR CONTACT HOURS.**

Final Faculty Senate Approved Form as of 9/14/15

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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

FSCC# 16-17-19

Effective Date _____

CURRICULAR/PROGRAM CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: MASC: Mathematics

DATE SUBMITTED: 11-18-16

1. BRIEF EXPLANATION OF PROPOSED CHANGE:

Change the catalogue description of MAT 115, College Algebra to include the ACT, SAT, KYOTE and COMPASS placement scores.

2. CHECK ITEM(s) BELOW FOR CHANGES DESIRED:

- | | |
|---|--|
| <input type="checkbox"/> New Degree Certification | <input type="checkbox"/> Deletion of Degree or Certification |
| <input type="checkbox"/> New or Revised Major | <input type="checkbox"/> Deletion of Course |
| <input type="checkbox"/> New or Revised Minor | <input type="checkbox"/> Revised Degree or Certification |
| <input type="checkbox"/> New Course(s) | <input checked="" type="checkbox"/> X Revised Course |
| <input type="checkbox"/> Course Level (number) Change | <input type="checkbox"/> Other (specify below): |

I. Dean's Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

(Signature) *Janice Rydell*

Date: _____

II. Curriculum Committee Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

Chairperson: (signature) *[Signature]* Date: 11/21/16

III. Faculty Senate Action:

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Senate President (signature): _____ Date: _____

IV. Provost/Vice President Academic Affairs (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Provost/VPAA (Signature): _____ Date: _____

V. President's Action (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

President (Signature): _____ Date: _____

Final Faculty senate Approved form as of 9/15/06



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KENTUCKY STATE UNIVERSITY

FACULTY SENATE

CURRICULUM COMMITTEE

COURSE CHANGE PROPOSAL

ACADEMIC UNIT: MASC: Mathematics

DATE PREPARED: 11-18-16

PRIMARY AUTHOR(S): Fariba Bigdeli-Jahed

ACADEMIC DISCIPLINE
FACULTY APPROVED:
(Committee Chairperson's Signature)

Fariba Bigdeli-Jahed 11-18-16
(Date)

CHAIRPERSON
APPROVED:
(Chairperson's)

Fariba Bigdeli-Jahed 11-18-16
(Date)

1. CURRENT COURSE NUMBER: MAT 176

2. CURRENT COURSE TITLE (Limited to 32 Spaces Including Blanks): Accelerated College Algebra

3. Starting With: Fall X Spring Summer Year 2017

4. ~~CROSSLISTING DEPARTMENTS (attach supporting letters);~~

a) _____ c) _____

b) _____ d) _____

5. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

☐ Course Number
☐ Credits
☐ Planned Offering

☐ Course Title
☐ Grading System
☒ Catalogue Description

☐ Crosslist Status
☐ Prerequisites

☐ Course Level

☐ Required Status

☐ Delete Course
☐ Other

6. EXPLANATION/JUSTIFICATION FOR REQUESTED CHANGE(S). ENTER BOTH CURRENT AND PROPOSED DATA FOR EACH CHANGE (use additional pages as necessary):

Currently the placement into MAT 115 does not include KYOTE or COMPASS scores. WE will include those scores for more accurate placement.

Current Catalogue description:

MAT 115: College Algebra. This course develops the algebraic skills necessary for further studies in mathematics. Topics include the algebra of functions; graphing techniques; quantitative and qualitative analysis of polynomial, rational, exponential and logarithmic functions, including limits at infinity and infinite limits; and appropriate applications. Prerequisite: MAT 097 with grade of C or higher or appropriate scores on ACT, SAT, or placement test. **CREDIT: THREE SEMESTER HOURS**

Proposed Course Description:

MAT 115: College Algebra. This course develops the algebraic skills necessary for further studies in mathematics. Topics include the algebra of functions; graphing techniques; quantitative and qualitative analysis of polynomial, rational, exponential and logarithmic functions, including limits at infinity and infinite limits; and appropriate applications. Prerequisite: Successful completion of an Intermediate Algebra course with a grade of C or higher, an ACT math sub-score of 22 (or higher), a SAT math sub-score of 510 (or higher), a KYOTE College Algebra Placement score of 14 (or higher), or a COMPASS score of 50 (or higher). **CREDIT: THREE SEMESTER HOURS**

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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

FSCC# 16-17-20

Effective Date _____

CURRICULAR/PROGRAM CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: MASC: Mathematics

DATE SUBMITTED: 11-18-16

1. BRIEF EXPLANATION OF PROPOSED CHANGE:

Change the number, credit hours and catalogue description of the pilot course MAT 176, Accelerated College Algebra to MAT 115A, Accelerated College Algebra. The credit hours will change to 3 credit hours but the contact hours will remain as five hours per week.

2. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

- | | |
|---|--|
| <input type="checkbox"/> New Degree Certification | <input type="checkbox"/> Deletion of Degree or Certification |
| <input type="checkbox"/> New or Revised Major | <input type="checkbox"/> Deletion of Course |
| <input type="checkbox"/> New or Revised Minor | <input type="checkbox"/> Revised Degree or Certification |
| <input type="checkbox"/> New Course(s) | <input checked="" type="checkbox"/> X Revised Course |
| <input type="checkbox"/> Course Level (number) Change | <input type="checkbox"/> Other (specify below): |

I. Dean's Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

[Signature]
(Signature)

Date: _____

II. Curriculum Committee Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

Chairperson: (signature) [Signature]

Date: 11/21/16

III. Faculty Senate Action:

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Senate President (signature): _____ Date: _____

IV. Provost/Vice President Academic Affairs (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Provost/VPAA (Signature): _____ Date: _____

V. President's Action (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

President (Signature): _____ Date: _____



KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

COURSE CHANGE PROPOSAL

ACADEMIC UNIT: MASC: Mathematics

DATE PREPARED: 11-18-16

PRIMARY AUTHOR(S): Fariba Bigdeli-Jahed

ACADEMIC DISCIPLINE
FACULTY APPROVED:
(Committee Chairperson's Signature)

11-18-16
(Date)

CHAIRPERSON
APPROVED:
(Chairperson's)

11-18-16
(Date)

1. CURRENT COURSE NUMBER: MAT 176

2. CURRENT COURSE TITLE (Limited to 32 Spaces Including Blanks): Accelerated College Algebra

3. Starting With: X Fall Spring Summer Year 2017

4. CROSSLISTING DEPARTMENTS (attach supporting letters);

a) _____ c) _____

b) _____ d) _____

5. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

☒ Course Number

☐ Course Title

☐ Crosslist Status

☒ Credits

☐ Grading System

☐ Prerequisites

☐ Planned Offering

☒ Catalogue Description

☐ Delete Course

☐ Course Level

☐ Required Status

☐ Other

6. EXPLANATION/JUSTIFICATION FOR REQUESTED CHANGE(S). ENTER BOTH CURRENT AND PROPOSED DATA FOR EACH CHANGE (use additional pages as necessary):

The prerequisite requirement for MAT 115, College Algebra is a math ACT sub-score of 22 or higher or successful completion of an Intermediate Algebra course. Mathematics department developed MAT 176, Accelerated College Algebra, as a pilot course to accommodate the students who do not meet the benchmarks for MAT 115. The course includes the same topics as MAT 115. The intermediate algebra concept required is covered at the beginning of the semester and is also covered with the topic on an as needed and just-in-time bases. The course has had a higher success rate than MAT 115. We will Change the number to MAT 115A (A for Accelerated) to make the course permanent while keeping the regular MAT 115 for students who meet the benchmarks.

Current Catalogue description:

MAT 176: Accelerated College Algebra. This course is designed to be an efficient combination of Intermediate Algebra and College Algebra. Topics include manipulation of monomials, polynomials, rational and radical expressions; solving equations and inequalities, including linear, rational, quadratic, absolute value, exponential and logarithmic; developing problem solving techniques; and introduction to functions, variation, the algebra of functions and their graphs; study of properties and graphs of polynomial and rational functions, including use of a graphing calculator and regression analysis; reading/interpreting graphs of function and applications. Prerequisite: An ACT math sub-score of 19 (or better), or an SAT math sub-score of 400 (or better), or a grade of C or better in MAT 096, or a KYOTE College Readiness placement score of 22 (or better). **CREDIT: FOUR SEMESTER HOURS.**

Proposed Course Description:

MAT 115A: Accelerated College Algebra. This course is designed to be an efficient combination of Intermediate Algebra and College Algebra. Topics include manipulation of monomials, polynomials, rational and radical expressions; solving equations and inequalities, including linear, rational, quadratic, absolute value, exponential and logarithmic; developing problem solving techniques; and introduction to functions, variation, the algebra of functions and their graphs; study of properties and graphs of polynomial, rational, exponential and logarithmic functions, including use of a graphing calculator and regression analysis; reading/interpreting graphs of function and applications. Prerequisite: A grade of C or better in MAT 171, an ACT math sub-score of 19 (or higher), an SAT math sub-score of 460 (or higher), a KYOTE College Readiness placement score of 22 (or higher), or a COMPASS score of 36 (or higher). **CREDIT: THREE SEMESTER HOURS and FIVE CONTACT HOURS.**

Final Faculty Senate Approved Form as of 9/14/15

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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

FSCC# 16-17-21

Effective Date _____

CURRICULAR/PROGRAM CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: CAFSSS AFE

DATE SUBMITTED: 11/21/16

1. BRIEF EXPLANATION OF PROPOSED CHANGE:

Creation of an option/track within the existing AFE degree titled Ag Business. This track will focus on business management and agriculture to prepare students for a career in agribusiness. It will utilize classes from the existing AFE/AQU and School of Business course offerings to provide a background in business management and agriculture. There will be no new courses created for this degree.

2. CHECK ITEM(s) BELOW FOR CHANGES DESIRED:

- | | |
|---|---|
| <input type="checkbox"/> New Degree Certification | <input type="checkbox"/> Deletion of Degree or Certification |
| <input type="checkbox"/> New or Revised Major | <input type="checkbox"/> Deletion of Course |
| <input type="checkbox"/> New or Revised Minor | <input type="checkbox"/> Revised Degree or Certification |
| <input type="checkbox"/> New Course(s) | <input type="checkbox"/> Revised Course |
| <input type="checkbox"/> Course Level (number) Change | <input checked="" type="checkbox"/> Other (specify below): New Degree Track |

I. Chair's/Director's Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

Chair's (Signature): John D. Bollock

Date: 11/21/16

II. Curriculum Committee Action:

- ☒ Approved ☐ Disapproved ☐ Returned for Recommended Change

Chairperson: (signature): [Signature]

Date: 11/21/16

III. Faculty Senate Action:

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Senate President (signature): _____

Date: _____

IV. Dean's Action:

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Dean (signature): _____

Date: _____

V. Vice President Academic Affairs (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

Provost/VPAA (Signature): _____

Date: _____

IV. President's Action (not required for courses):

- ☐ Approved ☐ Disapproved ☐ Returned for Recommended Change

President (Signature): _____

Date: _____

Final Faculty senate Approved form as of 9/14/2015

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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

PROGRAM CHANGE PROPOSAL

ACADEMIC UNIT: CAFSSS/ AFE

DATE PREPARED: _____

PRIMARY AUTHOR(S): Drs. Andries, Pomper, Sedlacek, Disgupta

ACADEMIC DISCIPLINE
FACULTY APPROVED:
(Committee Chairperson's Signature)

John D. Sedlacek

11/21/16
(Date)

CHAIRPERSON
APPROVED:
(Chairperson's Signature)

John D. Sedlacek

11/21/16
(Date)

DEAN APPROVED:
(Dean's Signature)

(Date)

1. DESCRIPTION OF CHANGE

Creation of a track within the existing AFE degree in the area of Ag Business. This track will be achieved with utilization of existing classes in AFE/AQU and the school of Business. This will be a sixth track within the degree.

2. STARTING WITH:

Fall

2017 Year

3. EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE

Agriculture Business Option within AFE:

According to the latest report from US Bureau of Labor Statistics, "employment of agricultural and food science technicians is projected to grow 5-7 percent from 2014 to 2024." During the next five years, U.S. college graduates will find good employment opportunities if they have expertise in food, agriculture, renewable natural resources, or the environment. Between 2015 and 2020, there is expected to be 57,900 average annual openings for graduates with expertise in these areas. According to USDA projections, almost half of the opportunities will be in management and business. Students have expressed a desire at recruiting events for a degree in agriculture business, economics, and/or marketing. The creation of a degree option/tract in this area will use existing classes and would not require any additional courses or faculty hires. This tract is being created by the College of Agriculture, Food Science and Sustainable Systems (CAFSSS) in cooperation with the School of Business to provide students with a background in agriculture business that could result in greater opportunities for employment in both business and agriculturally related careers.

CAFSSS is proposing the undergraduate degree concentration (option) in Agriculture Business through its existing AFE Program. The demand for this program should be good and interest has been expressed by existing AFE students for a concentration in this area. The demand by potential students is also strong based on interactions with students at different recruiting programs

conducted by CAFSSS at the state and national FFA conventions and AFE day programs that involve many of our service area counties. This should provide students for the degree option and allow for growth of the overall AFE program and increase university enrollment.

Program Description:

The concentration in Agriculture Business will train students in different aspects of business and management necessary for success in any agriculturally related business. This can include large and small firms as well as international companies. The skill and information learned will allow students to understand the specific issues in management and marketing of agricultural products and issues related specifically to agriculture enterprises.

The Eight semester ladder for the program is:

Agriculture, Food, and Environment (AFE) Degree Program

AFE Curriculum Ladder with General Core Requirements

Agriculture Business Option

(124 credits, 42 hr. Liberal Arts Core)

Fall Freshman Year

AFE	116	Introduction to Agriculture, Food, and Environment	2
BIO	111	Principles of Biology	4
ENG	101	Eng. Comp I	4
UNV	101	University Orientation	2
MAT	115	College Algebra	3
SPE	103	Inter Comm.	3

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Spring Freshman Year

AFE	117	Global Perspectives in Ag, Food, and ENV	3
ENG	102	Eng. Comp II	3
		ART 130 or MUS 130 or THE 130 or ENG 211	3
AFE	XXX	AFE Elective	3
PHY	130	Physics and Society	3

15

Fall Sophomore Year

AFE	217	Plant Science	3
AFE	XXX	AFE Elective	3
		Language I	3
IGS	200	Found Cultures	3
CHE	101	Gen Chem. I Lect.	3
CHE	110	Gen Chem. I Lab	1

16

Spring Sophomore Year

AFE	211	Intro to Animal Science	3
		Language II	3
IGS	201	Conv. Cultures	3
ECO	201	Principles of Micro Econ I	3
CHE	102	Gen Chem. II Lect.	3
CHE	120	Gen Chem. II Lab	1

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Fall Junior Year

AFE	450	Human Health and Environ	3
AFE	215	Agribusiness MGT	3
ACC	201	Principles of Acc.	3
SOC	203	Intro Sociology	3
		General Elective	3

15

Spring Junior Year

AFE	311	Practicum I	2
AFE	426	Ag Econ & Marketing	3
AFE	3/4XX	Option Elective	3
AFE	340	Environ Sci. and Agroec.	3
ECO	202	Microeconomics II	3

14

Fall Senior Year

AFE	411	Practicum II	2
BUA	321	Legal Environment	3
AFE	3/4XX	AFE Elective	3

Spring Senior Year

AFE	401	AFE Seminar	1
MGT	465	Entrepreneurship	3
AQU	409	Biostatistics	3

3/4XX	Liberal Studies Elective	3	AFE	3/4XX	AFE Elective	3
3/4XX	Upper Level Elective	3	AFE	3/4XX	AFE Elective	3
				3/4XX	Upper Level Elective	3
						<hr/>
						14
						16

Impact on Existing Programs:

This degree program will complement our other AFE concentrations. The concentration will increase registration within the courses specific to the degree option in both business and AFE. This should improve the availability of course offerings. If the program grows large enough we may need to offer additional sections of some courses, the size of the student body for these classes would be enough to cover the necessary cost of additional sections. The goal is to strengthen and improve the offerings to our students while opening more job opportunities for them post-graduation.



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School of Business

November 11, 2016

Dear Drs. Pomper, Sedlacek, and Andries,

The School of Business faculty has reviewed the new modifications to the proposal to offer Agricultural Business Option for the Agriculture, Food, and Environment undergraduate degree program.

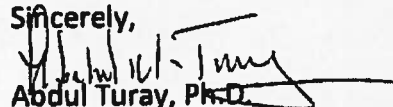
The suggested modifications are to substitute AFE 215 for MGT 301 and AFE 426 for MKT 301. It appears that AFE 215 includes components that seek to apply MGT 301 topics specifically to agribusiness. Similarly, it appears that AFE 426 includes components that seek to apply MKT 301 topics specifically to agribusiness. If the levels of applied specificity are broad enough, then the suggested substitutions may be warranted. Otherwise, we would suggest cross listing AFE 215 and MGT 301 and cross listing AFE 426 and MKT 301. Either way, the School of Business supports the plan.

We also support the proposed Agribusiness certificate option.

We observed that BUA 101: Computer Applications in Business has been dropped from the original proposal. Is this an oversight or it's no longer required? If it's no longer required, will the AFE program meet the University requirement of knowledge of computer skills and applications? This question is not an attempt to make a case for including BUA 101. Rather, it's meant to call the attention of AFE to the absence of computer skills requirement on their program plans.

On behalf of the School of Business, thank you for the opportunity to partner with the College of Agriculture, Food Science, and Sustainable Systems.

Sincerely,



Abdul Turay, Ph.D.

Interim Chair of the School of Business





KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

FSCC# 16-17-22

Effective Date _____

CURRICULAR/PROGRAM CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: AFE

DATE SUBMITTED: 11/21/16

1. BRIEF EXPLANATION OF PROPOSED CHANGE:

To establish a Certificate in Agriculture Business Management within the College of Agriculture, Food Science and Sustainable Systems.

2. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

- | | |
|--|--|
| <input checked="" type="checkbox"/> New Degree Certification | <input type="checkbox"/> Deletion of Degree or Certification |
| <input type="checkbox"/> New or Revised Major | <input type="checkbox"/> Deletion of Course |
| <input type="checkbox"/> New or Revised Minor | <input type="checkbox"/> Revised Degree or Certification |
| <input type="checkbox"/> New Course(s) | <input type="checkbox"/> Revised Course |
| <input type="checkbox"/> Course Level (number) Change | <input type="checkbox"/> Other (specify below): |

I. Chair's/Director's Action:

☒ Approved ☐ Disapproved ☐ Returned for Recommended Change
Chair's (Signature): John D. Sedlacek Date: 11/21/16

II. Curriculum Committee Action:

☒ Approved ☐ Disapproved ☐ Returned for Recommended Change
Chairperson: (signature): [Signature] Date: 11/21/16

III. Faculty Senate Action:

☐ Approved ☐ Disapproved ☐ Returned for Recommended Change
Senate President (signature): _____ Date: _____

IV. Dean's Action:

☐ Approved ☐ Disapproved ☐ Returned for Recommended Change
Dean (signature): _____ Date: _____

V. Vice President Academic Affairs (not required for courses):

☐ Approved ☐ Disapproved ☐ Returned for Recommended Change
Provost/VPAA (Signature): _____ Date: _____

IV. President's Action (not required for courses):

☐ Approved ☐ Disapproved ☐ Returned for Recommended Change
President (Signature): _____ Date: _____

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KENTUCKY STATE UNIVERSITY

FACULTY SENATE
CURRICULUM COMMITTEE

PROGRAM CHANGE PROPOSAL

ACADEMIC UNIT: AFE

DATE PREPARED: _____

PRIMARY AUTHOR(S): Drs. Andries, Sedlacek, Dasgupta

ACADEMIC DISCIPLINE
FACULTY APPROVED:
(Committee Chairperson's Signature)

John D. Sedlacek

11/21/16
(Date)

CHAIRPERSON
APPROVED:
(Chairperson's Signature)

John D. Sedlacek

11/21/16
(Date)

DEAN APPROVED:
(Dean's Signature)

(Date)

1. DESCRIPTION OF CHANGE

To establish a Certificate in Agriculture Business Management within the College of Agriculture, Food Science and Sustainable Systems.

2. STARTING WITH:

Fall

2017 Year

3. EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE.

Undergraduate certificate programs can benefit students who are not pursuing a B.S. degree, but wish to work within a technical field. They can also positively impact the retention of students pursuing a four-year degree. Adding a Certificate degree is expected to greatly enhance participation in the Division's courses, both by traditional and non-traditional students, especially fresh High School Graduates interested in jobs in the Food industry.

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Catalogue-ready Program Description

Certificate of Agriculture Business Management:

According to the latest report from US Bureau of Labor Statistics, “employment of agricultural and food science technicians is projected to grow 5-7 percent from 2014 to 2024”. Students have expressed a desire at recruiting events for a degree in agriculture business, economics, and/or marketing. The creation of a certificate degree in this area using existing classes and within the proposed Agriculture Business track within the AFE degree would not require any additional hiring or courses. This certificate will be created with cooperation between the College of Agriculture, Food Science and Sustainable Systems (CAFSSS) and the School of Business to provide students with a background in agriculture business and management that can result in greater opportunities for employment in both business and agriculturally related careers.

The CAFSSS is proposing a Certificate Degree Program in Agriculture Business management through its existing AFE Program. This certificate can be completed by students in other option areas in AFE as well as by students in other majors that wish to gain knowledge in agriculturally related business and management. It would also attract potential individuals from outside the university that need additional certification for advancement within existing positions and companies.

Program Description:

The Certificate in Agriculture Business and Management will require a minimum of 12 credit hours of course work which includes the following classes:

-
- ACC 201 - Principles of Accounting
 - AFE 215 – Agribusiness Management
 - AFE 426 – Principles of Ag Econ and Marketing
 - MGT465 - Entrepreneurship

All four of these classes are part of the Agriculture Business option within the AFE degree. No additional courses are being created for this certificate.

Impact on Existing Programs:

This degree program will complement our other degree offerings. The Certificate program also provides an interim degree for those pursuing the Agriculture Business option in the Agriculture, Food, and Environment, B.S. degree. Interim degrees have been shown to positively impact retention and graduation rates.

Professional Concerns Committee
Monday, November 21

PCC worked on the wording of the Tenure & Promotion section of the Faculty Handbook. We continued to discuss ways to revise the evaluation system.

We made good progress on our suggested revisions for the updated handbook.