

**Minutes of Faculty Senate, 10/31/16 Meeting
123 Hathaway Hall**

Senators

Ibukun Amusan (Math & Sci)
Ken Andries (AFE)
Nancy Capriles (BSS)
Alice Collins (Nursing)
Rene Desborde (Business)
Gary Elliott (WYS) E
Maheteme Gebremedhin (AFE)
Caroline Gibson (FIAR)
Cindy Glass (BSS)
William Graham (EDU)
Robert Griffin (FIAR)
Buddhi Gywali (AFE)
Dantrea Hampton (Library) E
Jens Hannemann (Comp Sci)
Ashok Kumar (at large)
Vikas Kumar (AQU)
Li Lu (Math & Sci)
Rebecca McCoy (Nursing)
Joe Moffett (LLP)
Narayanan Rajendran (at large)
Rita Sharma (Math & Sci)
Reba Rye (at large)
Kimberly Sipes (at large)
Peter Smith (LLP)

Stephen Ulrich (PUA, CJ, SW)
Changzheng Wang (at large)

Ex Officio Members and Guests

Candice Jackson (VP Academic Affairs)
Bruce Griffis (Math & Sci)
Mara Merlino (BSS)
Tierra Freeman (BSS)
Elgie McFayden (Faculty Regent)
James Obielodan (Grad Director)
Donavan Ramon (WYS)
Dorian S. Wright
Brandon Moore
Cynthia Shelton (WYS)
Fariba Bigdeli-Jahed (Math & Sci)
David Shabazz (LLP)
Mara Merlino (BSS)
James Obielodan (Grad Director)
Shelia Stuckey (Library)
Julie Bradley (Kenan Trust Director)
Jennifer Miles (Distance Education)
Kirk Pomper (Interim Dir. Land Grant)
Karen Heavin (Math & Sci)
John Sedlacek (AFE)

1. Call to Order

The meeting was called to order at 3:11pm. Fourteen senators were present.

2. Approval of agenda

The agenda was approved unanimously.

3. Approval of minutes

The Minutes for the Senate meeting on 10/10/2016 were passed unanimously as distributed.

4. Welcome new members

Faculty Senate President Sipes introduced new members to Senate: Rita Sharma from Mathematics and Sciences will replace Robert Hebble; Rebecca McCoy from Nursing will replace Abdullah Alhurani; and William Graham will represent Education.

President Sipes noted that Senate needed a new Parliamentarian. Chair Rye nominated Alice Collins, who accepted. There were no other nominations, and the slate was accepted as presented.

5. Ms. Julie Bradley – P-20 / 3:1 support

Julie Bradley, Kenan Charitable Trust, Director of Student Support Services, appeared before Senate to discuss her program, which unites KSU with Frankfort Independent Schools and the community to create unique projects for student growth.

Ms. Bradley described the 3:1 model, which puts learners at its center. Learners are aided by academic supports; access to opportunity; and social and emotional supports. The goal is to have this model serve students from preschool to college.

It was noted that only 20% of students drop out due to academics. Social and emotional support are essential. It was also noted that 25% of the population suffers from mental illnesses. This means that at KSU there may be 400 students at any time experiencing mental health issues. There is an effort afoot to provide one-on-one counseling services on campus at no cost to the student or KSU.

In terms of access to opportunity, Ms. Bradley is working with the Chamber of Commerce. There are many empty buildings in downtown Frankfort that might be used for students wanting to start a business. Businesses can also be brought to campus in a service-to-service model where students learn skills by working for the businesses. Examples cited included a 3D printing company and t-shirt printing company.

Academics must also be rigorous and students must be held to high standards. President Sipes asked what Ms. Bradley would like to see from faculty. Ms. Bradley noted that many faculty are already contributing, but we need to bring it all together by utilizing available help. Students wanting to build a business, for example, can be helped with a business plan by faculty.

A guest shared information about a senior at the university who has been mentoring others in this program. Another guest added that this student had transferred in to KSU and had struggled at other schools, but is excelling here. Ms. Bradley added that this student is helping dual enrollment students.

A motion to extend time for five minutes passed unanimously.

Ms. Bradley stressed the value of project-based learning. The goal is to be out in the community. We want to create a program that will attract wide interest. There have already been visitors from Korea who came to learn about how the program operates.

A guest echoed the importance of involving the campus community, especially in creating project-based curricula. Chair Rye noted that curricula should be career-centered since KSU students are often busy with their own jobs.

It was noted that Ms. Bradley works with Ron Chi, KSU's Chief Innovation Officer. President Sipes shared Ms. Bradley's contact information: her office is 226 Hathaway Hall; she can be reached at 859 361-5230 and her email address is julie.bradley@kysu.edu.

6. Dr. Deneia Thomas – SACS Reaffirmation

Dr. Thomas could not be with Senate, so Chair Moffett discussed the portion of SACS reaffirmation which he is leading: establishing a new QEP. He noted that the university was working on a website through which proposals would be accepted. Proposals would be due before the start of the spring term. He is looking for individuals who would like to serve on the team that will vet QEP proposals. Ideally this team would be as representative of different groups on campus as possible.

There are few limits on what can be the QEP. Chair Moffett noted that it can be a project that helps to strengthen what is already done on campus. The important things to keep in mind are that the QEP should fulfill a need on campus, and it should be driven by assessment and be widely applicable on campus.

7. Report of the Academic Policies Committee – Joe Moffett

Chair Moffett noted that the majority of APC's last meeting was taken up with reviewing a proposal from Dean Daryl Lowe that covers student misconduct as well as attendance and academic honesty. Chair Moffett shared with Dean Lowe the existing policies on attendance and academic honesty. Dean Lowe was going to work further on his proposal, and when complete it would be brought to Senate.

APC 15-16.05 was discussed again. Chair Moffett noted that it was identical except that he removed the section on instructors choosing whether or not to use the course evaluations for online courses in annual review. A guest at an earlier Senate meeting had noted that an item passed PCC that required all course evaluations to be used. The widely circulating *Faculty Handbook* from 2012 does not reflect this change. Chair Moffett verified that this item did indeed receive approval by the Provost and President. The updated action item thus dropped language about choosing evaluations.

Jennifer Miles addressed the process the university utilizes to review online courses. Quality Matters is hired to make the review. At universities across the Commonwealth, this kind of review typically happens annually, although Ms. Miles notes she would like to see it happen each semester. A senator asked if the cost for this service has been accounted for, and Ms. Miles

confirmed that it had. VP Jackson added that we need to be sure to be validating identities of students online for SACS.

Chair Sipes suggested a friendly amendment to the proposal that a reference to Course Signals be altered since the University had moved away from that early alert system. Chair Moffett accepted the suggestion and indicated he would replace it with language that spoke more generally about courses providing early alert capabilities.

The item passed unanimously.

8. Report of the Curriculum Committee – Ken Andries

Chair Andries introduced a number of action items from CC:

16-17-06 MASC: Change course title and credit hours for BIO 116 Introduction to Biotechnology

This course would work as an introduction to the option. Overall, the option needs to be brought in line with others in the major in terms of hours.

16-17-07 MASC: Biology, Requirements for Biotechnology Option (BIT):

Bio 303 Physiology

Bio 316 Ecology

Bio 401 Seminar

Bio 410 Special Problems in Biology

Bio 438 Forensics

16-17-08 MASC: Delete courses from BIT option:

Bio 433 Biotech III: Proteins

Bio 434 Biotech IV: Adv Biotechnology

Bio 435 Global Perspectives in Biotechnology

Bio 436 Biotech Writing / Presentations

16-17-09 MASC: Revise Bio 431 and 432 for BIT:

Bio 431 Biotech I: Tissue Culture; change to Biotechnology I

Bio 432 Biotech II: DNA; change to Biotechnology II

16-17-10 MASC: Revision of BIT for BS in Biology

Dr. Sluss told CC that these changes are made with input from instructors in the program. President Sipes inquired if these courses are being deleted just from the option, or from the master course list. A guest replied that it was the latter and the courses have never been offered. Another guest noted the courses were developed specifically for the Biotechnology option originally and that there were too many hours for the degree. The course committee thus decided to delete these courses from the master course list. Chair Andries noted that this program was first created with the intention of being taught by faculty in the College of Agriculture, but Ag

faculty members cannot teach it now because of the requirements of their course loads; this set of proposals thus represents an effort by Biology to re-envision the program, driven by changing dynamics at the university.

The items passed unanimously.

16-17-11 BSS: New Courses for Minor in Intelligence Studies
 PSY / SOC / POS / HIS 465 Counterintelligence and Counterterrorism
 PSY / SOC / POS / HIS 466 Cyber-Security and Cyber-Politics
 PSY / SOC / POS / HIS 467 Intelligence and National Security
 PSY / SOC / POS / HIS 468 Terrorism and Insurgency
 PSY / SOC / POS / HIS 469 Radicalization
 PSY / SOC / POS / HIS 470 Behavioral Profiling

16-17-12 BSS: Minor in Intelligence Studies

This new minor will be an interdisciplinary program, reflective of KSU's participation in the Bluegrass Intelligence Consortium. By passing this minor, KSU becomes a full member of the Consortium and will be able to obtain student stipends and faculty development training. It will also allow for networking with those in the intelligence community. There is a demand for this program.

President Sipes asked if the courses can all be taught by our current faculty. A guest replied that KSU does indeed have the faculty and there will be no need for new hires. The program is responsive to what we hear about the need for graduates with these skills.

A senator asked if the course descriptions on the syllabi might risk obsolescence by making reference to contemporary issues (ISIS, for example). President Sipes noted that item 3, Capsule Statement of Course Content for Catalogue is the only item that goes in the catalogue, so this should not be an issue.

The proposal passed unanimously.

16-17-13 AFE: Certificate in Sustainable Agriculture Systems

This item represents further efforts by the College of Agriculture to create certificate programs. Chair Andries noted this topic is an area of growth and that there are jobs available for those with this training. The certificate program could be undertaken even by those not in AFE. There are four courses that form the core of the program and then options for the other course. There are minimal pre-requisites for the courses.

A motion to extend time for five minutes passed unanimously.

Chair Andries noted this is a 15 hour certificate. A guest asked if we have to go through CPE for approval. VP Jackson answered that since the program takes less than a year to complete, we do not.

The item passed unanimously.

9. Report of the Budget and Academic Support Committee – Reba Rye

Chair Rye explained that BASC is still gathering recent data to make a resolution on the university budget, specifically on instruction at the University. Last year BASC worked on a recommendation for increasing spending on instruction over a three year period and will be bringing this item to Senate soon. Chair Rye reported that President Thompson is open to allowing BASC to be involved in budget decisions. She stressed that BASC's recommendations are intended to improve the university, not to create discord.

Chair Rye described an issue which overlaps with CC. She explained that she had emailed the Senate Executive Committee to explain that her Division Chair, Dr. Shelton, had told her the Studio Art program was to move into a teach out phase. Chair Shelton did not know where these instructions originated. Subsequently, Chair Rye, Division Chair Shelton, and VP Jackson met, although Chair Rye reported the meeting was inconclusive.

Chair Rye observed that the recent notes taken at the Board Academic Committee suggested that the Board had discussed teach outs. Regent McFayden confirmed that it was not discussed in a closed meeting.

KSU does not currently have an art gallery, and seven majors will graduate this year, leaving six majors. Chair Rye stressed she is willing to discuss the possibility of teaching out the program if it is done in an open way. She also noted she had been approached by President Thompson and asked to write a plan to revitalize the program, which she will undertake.

A motion to extend time for five minutes passed unanimously.

Chair Rye shared that the status of the Art Education program has been ambiguous for some time. It is not included in the current catalogue. President Sipes suggested research could be done in CC to establish the status of programs.

President Sipes noted that last year we had program reviews, but the results have not been sent to programs. Dr. Jackson explained that her office is working on a calendar for program review. The reviews were not submitted to CPE. We will start the cycle this year, trying to align the calendar with those programs which have external accreditations. President Sipes asked if there is a process ongoing to make recommendations to eliminate programs. Dr. Jackson replied that it depends on self-evaluation. President Sipes then asked if there were any comments in the recent Board meeting regarding closing programs. A guest replied that yes, there was, but not with much elaboration. Dr. Jackson confirmed that there were discussions, but we have not had seen anything in writing. Regent McFayden explained that the topic was posed by one of Regents, but there was no definitive response about teach out. He added that closed sessions address personnel or litigation issues, not issues such as program closure.

A guest pointed out that since Chair Rye had been told something about her program, it sounds like a decision has been made. Regent McFayden noted that part of the context for this situation comes from when Beverly Downing was Provost. Regent McFayden reported that Dr. Downing pushed for the elimination of the program, but he had argued at the time that no resources were being put into helping it succeed. He believes the issue has now circled back around.

10. Report of the Professional Concerns Committee – Cindy Glass

Chair Glass noted there has been work on *Faculty Handbook* by an ad hoc group that includes Dr. Jackson, Kim Sipes, Fariba Bigdeli, Ibukun Amusan, Joe Moffett, and herself. She explained the group had recently hit a problem with the resolution passed by the Board in November 2014 that gave then-President Burse all power in creating policies. This calls into question any action item coming from Senate over the last couple years and how they relate to changes that need to be recorded in the *Handbook*. Chair Glass asked Dr. Jackson if this issue had been addressed at the recent Board meeting, to which the VP replied that she had taken the issue to university legal counsel, but the Board agenda was too full to address the issue. Chair Glass then asked Dr. Jackson if she intended to bring the issue to the Board at the next meeting. Dr. Jackson replied that she planned to do so and that the 2014 resolution did not reflect the spirit of shared governance.

Chair Glass noted that PCC is still waiting on a response from the VP's office about pay for coordinators, which is uneven across the university. Dr. Jackson replied that we have had some unexpected expenses that have cut into the budget, but she stressed the pay is a priority and that she wants it to be fair and equitable across the university.

Chair Glass discussed the presentation by Dr. Wheeler on academic advising at the previous Senate meeting. Dr. Wheeler had sent an email response to the issues on 10/12, but Chair Glass was left off the list of recipients. Chair Glass shared that her sense was that departments could opt in to the change in advising structure if they wanted to do so. President Sipes asked for Dr. Wheeler's email to be sent to her. She could then disseminate it widely.

Chair Andries noted that faculty in CAFSSS would all be going up for tenure at the same time next year and therefore guidelines for their tenure process need to be in the revised *Faculty Handbook*. A senator pointed out there is a problem with inconsistent faculty standards across divisions and that some standards are noted in the *Handbook* and some are not.

11. Faculty Regent Report

Regent McFayden noted that the Board meeting did not have many action items. He shared that Title III Director Christina Leath noted that Title III funds had been used inappropriately in the past decade; they should be used for capacity building. Regent McFayden will be asking for an external audit from the State Auditor. He is concerned with the Title III process for basic procurements, and he wants to know how we decide how consultants are paid.

The Board discussed the university reorganization chart, and many questions were asked about it. No action was taken.

Regent McFayden said the university has the same recurring problems with finances. The issue with cash receipts has not been fixed; food services needs to be addressed (Gordon Rowe and Greg Rush are working on a new deal). The Internal Auditor will now report directly to the Board, which is what Regent McFayden would prefer, as opposed to the Internal Auditor reporting directly to the University President.

Regent McFayden serves as the Chair of the External Relations Committee of the Board. He has requested information, repeatedly, for data, such as how much external relations cost, how many people are the payroll, and how the university decides titles and funding. As an example, Regent McFayden noted that the university is paying a web designer between \$85,000 and \$90,000. Even though we have this web designer on salary, we send out bids for someone to redesign the webpage. We likely have students on campus who could work on the webpage for the experience.

Regent McFayden noted that at this time last year, there was \$90,000 in gifts to the university. This year, there is \$9,000. He argued that we are failing considerably in this area.

There was discussion that more scholarships need to be given to alumni organizations to disseminate so that out-of-state tuition can be brought in line with in-state. A senator pointed out that typically for graduate students, assistantships will nullify the difference of in-state and out-of-state tuition, but not at KSU.

A guest asked if there had been talk about an enrollment management plan. Regent McFayden replied there was not a vote on one. The document the university is working with currently is not specific enough. This document has been circulating on campus. Another guest asked what the plan says, and Regent McFayden responded that it speaks only in generalities, such as we need to work harder to recruit students.

Graduate Director James Obielodan added that the Graduate Council has recently addressed the out-of-state tuition waiver issue.

Chair Rye asked about how much money the university spends on consultants. Regent McFayden replied that he has not seen any report on how Foundation money is spent.

Time expired.

A quorum was lost at 5:05pm.

Respectfully submitted,
Joe Moffett, Faculty Senate Secretary

[Approved, as distributed, by Senate at the 11/14/2016 meeting]