

# Kentucky State University Faculty Senate Minutes

February 12, 2018

	<u><b>SENATORS</b></u>	<u><b>UNIT</b></u>	<u><b>Ex Officio Members &amp; Guests</b></u>
	<u>Amusan, Ibukun</u>	<u>Math &amp; Science</u>	David Shabazz
	<u>Andries, Kenneth</u>	<u>AFE</u>	John Sedlacek
	<u>Desborde, Rene</u>	<u>Business</u>	Elgie McFayden
<b>A</b>	<u>French, Asha</u>	<u>LLP</u>	Robert Hebble
	<u>Gebremedhin, Maheteme</u>	<u>AFE</u>	James Obielodan
	<u>Gibson, Caroline</u>	<u>Fine Arts</u>	Mara Merlino
	<u>Gilliam, Erin</u>	<u>BSS</u>	Dr. Phillip Clay Jr.
<b>E</b>	<u>Griffin, Robert</u>	<u>Fine Arts</u>	Mary Barr
	<u>Gyawali, Buddhi</u>	<u>AFE</u>	Kim Sipes
	<u>Hampton, Dantrea President</u>	<u>Library</u>	Fariba Bigdeli
<b>A</b>	<u>Hannemann,Jens</u>	<u>Computer Science</u>	Karen Heavin
	<u>Vacant</u>	<u>AQU</u>	Will Reilly
	<u>Lu, Li</u>	<u>Math &amp; Science</u>	Kirk Pomper
<b>E</b>	<u>Marraccini, Patti</u>	<u>Nursing</u>	
<b>E</b>	<u>McKay, Marlin</u>	<u>Fine Arts</u>	
	<u>Rajendran, Narayanan</u>	<u>At-Large (MASC)</u>	
	<u>Ramon, Donavan</u>	<u>Whitney Young</u>	
	<u><b>VACANT</b></u>	<u>BSS</u>	
	<u>Rye, Reba Secretary</u>	<u>At-Large (FA)</u>	
	<u>Sharma, Rita</u>	<u>Math &amp; Science</u>	
	<u><b>VACANT</b></u>	<u>At Large</u>	
	<u>Smith, Peter Vice-President</u>	<u>LLP</u>	
	<u>Ulrich, Stephen</u>	<u>PUA, Social Work</u>	
<b>A</b>	<u>Cynthia L. Williams</u>	<u>Nursing</u>	
	<u>Vedder, Catherine</u>	<u>LLP</u>	
	<u>Walston, Herman</u>	<u>Education</u>	
<b>A</b>	<u>Wang, Changzheng</u>	<u>At-Large (AFE)</u>	

The tenth regularly scheduled meeting of the AY 2017-18 Faculty Senate was called to order at 3:15 pm on Monday, February 12, 2018, Hathaway Hall 123. The agenda was approved with no amendments and minutes of the January 29, 2018 Faculty Senate meeting were approved with no amendments.

### **Senate President Report:**

President Hampton distributed copies of the KSU Management Improvement Plan provided by the President's office.

She emailed KSU Counsel Lang for opinion as to whether the University Ombudsman position is to be considered an administrative position and/or if it includes administrative duties. (Relative to Wilfred Riley's qualification to serve on Senate). Ms. Lang has not yet responded.

Secretary Rye pointed out temporary Parliamentarian Senator Wang was absent and Senate needed to elect someone to serve for the meeting in session. President Hampton asked for a volunteer, with no response. Rye nominated Senator Gyawali, nominations were closed and he was unanimously elected by voice vote.

President Hampton had invited Regent Gilmore and VP Appleton to attend the Senate meeting to address policies for indirect cost recovery. There were no responses at meeting time.

### **Curriculum Committee:**

Chair Andries reported the Curriculum Committee met and one item was tabled on request of the submitting unit.

Three Action Items were brought forward:

#### **FSCC 171811:** New Course:

*The Chemistry Unit desires to create a one-semester course in Physical Chemistry, tentatively called CHE425. We will delete the two-semester Physical Chemistry sequence (CHE407/409) for the B.S. track to consolidate our course offerings in the sub-discipline, making for a more efficient program with fewer lower enrolled courses.*

**FSCC 171811** passed unanimously by voice vote.

#### **FSCC 171812:**

*Modify B.S. Option for the Chemistry degree program to change the two-semester Physical Chemistry sequence to a one-semester course. Expand the offering of accepted science electives required.*

**FSCC 171812** passed unanimously by voice vote.

#### **FSCC 171813:** New Course:

*Sociology of Education*

Secretary Rye inquired of precedents for such course and a non-Senator assured it is standard curriculum at many schools and the addition is to broaden the curriculum and stay current in the field.

**FSCC 171811** passed unanimously by voice vote

Chair Andries reminded Senators of the first Monday in March deadline to submit curriculum changes for the fall.

Secretary Rye inquired of progress on Academic Reviews by the Green Ribbon Committee and potential impact on the timeline for curriculum changes, if so indicated/recommended. Deputy Provost Sipes said she did not see those decisions being made in time to meet Senate Curriculum Committee's March deadline for Fall 2018. Program changes may be indicated, initiated, and submitted but they cannot necessarily be approved for fall implementation.

**Academic Policy Committee:**

**FSAPC 171806:**

*This Action Item is being proposed to rescind/retract the two academic holidays (Presidents' Day and Good Friday), previously approved as APC1161711, from the current 2017-2018 Academic Calendar.*

Brief discussion clarified this is only for faculty, students and classes and not for staff, and it is only for the current academic calendar in order to be in SACs compliance for contact hours per semester. They are not listed in the published Academic Calendar and students should not be confused.

**FSAPC 171806** passed unanimously by voice vote.

**FSAPC 171807:** Update calendar going forward and change Faculty Institute to Encampment.

***EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE:***

*These changes will bring the 2018-2019 academic calendar in line with the university calendar, and they will reflect current policy and practice.*

Changes/Updates highlighted in yellow below:

**Fall 2018 Semester**

Monday, August 13 -- Tuesday, August 14

**Faculty and Staff Encampment**

Friday, September 7

Last day for students to submit an Application for Degree to departments for the **Fall 2018** semester

Friday, September 14

Last day for departments to submit Applications for Degree to the Office of the University Registrar for the **Fall 2018** semester

**Monday, October 8**

**Academic holiday (Columbus Day)**

Friday, October 12

Founder's Day **(Day of Service – No class meetings)**

Monday, October 29

Last day for Registrar to notify Fall 2018 graduates and advisors of deficiencies in Application for Degree

Monday, November 12  
Academic Holiday (Veterans Day)

Saturday, December 15  
Graduation and Commencement

**Spring 2019 Semester:**

Monday, January 7 -- Tuesday, January 8  
Faculty and Staff Encampment

Friday, February 1  
Last day for students to submit an Application for Degree to the Departments for the Spring 2019 semester and Summer 2019 session

Friday, February 8  
Last day for departments to submit an Application for Degree to the Office of the University Registrar for the Spring 2019 semester and Summer 2019 session

Monday, April 1  
Last day for Registrar to notify Spring and Summer 2019 graduates and advisors of deficiencies in Application for Degree

Friday, April 19  
Academic Holiday (Good Friday)

Extensive discussion ensued, with first a five minute extension to time and then a 10 minute extension.

Issues identified/debated:

- With number of holidays semesters would have to either start earlier or end later.
- Monday holidays have detrimental impact on Monday classes, especially Monday night classes that meet only once pre week. Associate Provost Sipes reported currently there are currently 26 Monday night classes. Some units cater to professionals who need evening classes. Also, some labs are necessarily scheduled for Mondays.
- Question arose of the status of Good Friday as a religious holiday, exclusive of other religions. A Divisional Chair and APC Chair Gebremedhin reported President Brown favored the Good Friday Holiday.
- Columbus Day is regarded as disrespectful to some Senators.
- No classes on Founders Day contributes to curriculum delivery issue.
- Veterans Day contributes to excessive holidays. A Divisional Chair argued it makes KSU military friendly, a KSU goal.

It was generally agreed there are too many variables for Senate to resolve satisfactorily in this meeting. A motion was made, seconded and passed unanimously to go ahead and approve taking Columbus Day off as a friendly amendment.

A motion was made and seconded to table and send back to committee, and for Senators to poll individual units and send findings to APC for consideration.

**Motion passed with one Nay and no abstentions.**

Secretary Rye suggested APC research the other Kentucky state funded schools for comparison and as supplement to the Action Item. President Hampton asked Chair Gebremedhin to discuss this with Provost Thomas.

**Professional Concerns Committee:**

PCC did not meet and thus did not elect a Chair to replace Ombudsman Reilly. President Hampton reported she had spoken to Vice-Chair Gyawali and he had agreed to serve. PCC will elect a chair at its next regular meeting, with Senator Gyawali agreeing to serve if elected.

**Budget & Academic Support:**

Chair Rye reported BASC has not yet received the Current Employee List (by primary position, salary and names redacted) that President Brown authorized. Rayla Smoot, Director of Human Resources, emailed her that she and Yuliana Susanto, Director of Institutional Research, are working on updating the list and will forward once completed.

BASC began reviewing the data provided by VP Appleton of the 2017-2018 Budget, organized by area with total salaries, fringe benefits, operating, and totals. Individual BASC members suggested areas for further study. These were not voted on and an inclusive list of all members' concerns are as follows.

- Office of General Counsel, total \$462,900. This figure does not seem to include the annual \$100,000 traditionally allocated for external counsel William Johnson. A Senator suggested KSU should look at options for contracting out legal services.
- Institutional Research, \$481,800.
- Faculty Development, \$40,000. How is it spent? Is it sufficient? Do faculty have adequate options for attendance at conferences and participation of students? Dr. Obi will conduct preliminary research and draft a potential action item regarding faculty development.
- Web-Site (needs a lot of work)
- Advising
- Academic Affairs/Provost, \$1,706,833 total, up from \$1,042,900 FY17. Salaries increased from \$677,700 to \$1,182,837, not counting fringe benefits.
- Global Education. Is budget sufficient?
- Scholarships. What is the allocation for each scholarship, does this include athletic and extracurricular scholarships as academic?
- Information Technology. Is budget sufficient?
- Athletics. Of \$1,864,731 total \$618,200 is administration.
- University General. \$322,700. How is spending determined? How is it used?

BASC members would like to know what is included in several categories.

Chair Rye will be working on the Faculty Salary Equity Study. She will recommend comparisons of KSU average faculty salary per rank and length of service 1.) to other Kentucky state funded public institutions, 2.) within KSU, 3.) between Colleges, 4.) between Divisions, 5.) within Colleges, and 6.) within Divisions. Gender and racial equity may also be recommended for data analysis. She emphasized the committee's work should be collection and presentation of data. A statistician will be essential.

**Board meeting:**

President Hampton charged committees to complete reports for her presentation to the Board of Regents at the regularly scheduled March meeting.

**Other:**

President Hampton invited University Ombudsman Reilly to discuss his new role. He said he will deal with faculty complaints, issues, etc... He will be available for basic legal questions, tenure processes for new faculty, and policy questions.

He will take concerns and questions forward to appropriate administrators, such as concern of where Dossiers are within the process. He said President Brown has inquired when he will receive the Dossiers and a faculty member has inquired when they will leave Academic Affairs. He will be fielding questions both up and down the chain of command.

The Ombudsman position will address concerns of pay schedules and processes and events that are of interest to faculty. An example is a tenure workshop and he will accept suggestions for others. His office is 234 Hathaway

**Announcements:**

Tomorrow is black history celebration in the capitol rotunda. The Health and Wellness event is upcoming so please share around. This is an event organized by Blazer Library staff.

Chair Bigdeli questioned that the 2017-2018 catalogue is still not on the KSU website. Deputy Provost Sipes said the university is still looking to the final Green Ribbon report.

Senate adjourned at 4:26 pm.

Minutes Submitted by: Reba Rye, Faculty Senate Secretary