

Faculty Senate Minutes 4/29/19

The fifteenth regular meeting of the 2018-2019 Faculty Senate took place on Monday, 29 April 2019, at 3:10pm in 123 Hathaway Hall.

NAME	Attendance	Department	Office
Shawn Lucas	PRESENT	Ag, Communities, and En	Academic Policies
Leigh Whittinghill	PRESENT	Ag, Communities, and En	Chair, Curriculum
Richard Cristan	PRESENT	Ag, Communities, and Env	
Ken Semmens	PRESENT	Aqu and Aquatic Sci	Vice Chair, Bud &Ac
Herman Walston	PRESENT	Fam and Cons Sci	Professional Concern
Erin Gilliam (Parliamentarian)	PRESENT	Soc and Beh Sci	Vice Chair, Acad Pol
Mara Merlino (Vice President)	PRESENT	Soc and Beh Sci	Professional Concern
Jyotica Batra	EXCUSED	Math and Comp Sci	Academic Policies
Clifton Wise		Math and Comp Sci	Professional Concern
Caroline Gibson		Hum and Perf Arts	Chair, Prof Concern
Marlin McKay	PRESENT	Hum and Perf Arts	Chair, Acad Policies
Helen Smith (Secretary)	PRESENT	Hum and Perf Arts	Secretary, Curriculum
Dantrea Hampton	PRESENT	Library	Vice Chair, Curricm
Rene Desborde	PRESENT	Bus and Tech	Budget and Ac Sup
Jason Keeler	PRESENT	Edu and Hum Dev	Secretary, Acad Pol
Phillip Clay	PRESENT	Edu and Hum Dev	Chair, Bud & Ac Sup
Li Lu		Nat Sci	Vice Chair, Prof Con
Bruce Griffis	PRESENT	Nat Sci	Secretary, Bud & Ac
Rebecca McCoy		Nur and Health Sci	Curriculum
Lisa Turner	PRESENT	Nur and Health Sci	Budget and Ac Sup
Robert Griffin		At-large (Hum and Per)	Curriculum
Joe Moffett (President)	PRESENT	At-large (Hum and Per)	
Debbra Tate	PRESENT	At-large (Library)	Secretary, Prof Con
Allison Young		At-large (Ag, Coms, En)	Professional Concern
Swagata Banerjee	PRESENT	At-large (Bus and Tec)	Academic Policies
Non-Senator Committee Members			
Nkechi Amadife		Library	Academic Policies
Ken Andries	PRESENT	Ag, Communities, and En	Curriculum
Changzheng Wang		Ag, Communities, and En	Curriculum
William Welsh		Edu and Hum Dev	Budget and Ac Sup
Mike Unuakhalu		Math and Comp Sci	Budget and Ac Sup
Farida Olden		Ag, Communities, and En	Professional Concern
Guests (in order of sign-in)			
Tierra Taylor	PRESENT	BSS	Chair
Christina McManus	PRESENT	ACE	Assoc. Research Director
Lauren Graves	PRESENT	AA	IE Director
Beverly Schneller	PRESENT	AA	Vice Provost
John Sedlacek	PRESENT	ACE	Chair
Kim Sipes	PRESENT	Academic Affairs	Deputy Provost
Kirk Pomper	PRESENT	ACE	Dean/Dir. Land Grant
Scott Wicker	PRESENT	Nat Sci	Chair
Gary Stratton	PRESENT	Bus and Tech	faculty
Mirta Rimolo	PRESENT	LLP	faculty
Gavin Washington	PRESENT	HPER	faculty
Mary Henson	PRESENT	Nursing	faculty
Wilfred Reilly	PRESENT	BSS	Ombudsman

1. Call to Order: The meeting was called to order at 3:13pm, with quorum.
2. Approval of Agenda: The agenda was approved without changes.
3. Approval of Minutes of the 15 April 2019 Faculty Senate Meeting: The minutes were approved without changes.
4. Faculty Senate President Report: Senate President Joe Moffett reported on the following issues:
 - Moffett noted that today is the last full Senate meeting for the year. The next incoming Senate will have a meeting to vote for their officers in the following week.
 - We have faculty elections coming up, but they may be late.
 - Deputy Provost Kim Sipes stated that in order to be in compliance with KRS about the election of Regent, we must have a secret ballot. The office of General Counsel has advised that election by Blackboard does not meet that criteria. We will do a vote by paper ballot in the Registrar's Office on Thursday and Friday for all elections. Moffett asked Senators to encourage faculty to vote. He noted that voter turnout is never really that high: please get out the vote for these important positions.
 - Senator Gilliam said that the election committee is being convened, composed of three continuing senators and two returning.
 - Moffett said that their job is to put together a slate for elections.
 - A Senator noted that there are only three people on the standing elections committee – three people for two days of ballot-box monitoring. At least two faculty senators need to be present, monitoring the box at all times.
 - Another senator suggested putting up a Doodle survey so that senators can sign up to volunteer to monitor the box.
 - A senator asked if a list of candidates would be sent out. Moffett replied that it had been sent out last week. He suggested that senators check their junk mailboxes.
5. Professional Concerns Committee: Chair Caroline Gibson was absent. Committee member Debbra Tate gave the report:
 - The committee looked at the Faculty Handbook items and approved them.
 - Moffett elaborated that there is a group looking over the handbook items. They had hoped to do a more full review, but they were waiting on the updated Human Resources handbook, which has not been received. The group passed these additions:
 - Section 1.7: Faculty Governance Structure. Displaying this section of the handbook, Moffett explained the highlighted changes. He noted that there may need to be a change in the policy about secret paper ballots to update for electronic voting on Blackboard for most elections. All the verbiage taken out was outdated – regarding a time/place to do a paper election. These deletions have been approved by PCC. PCC added that the Registrar should certify the results. Regarding electing unit-level representatives, PCC suggested a change to “these elections will be done in a way deemed appropriate by the unit.”
 - A Guest asked, if you leave this “deemed appropriate” wording in, does that mean that a Chair may appoint Senators instead of them being chosen in a democratic way?
 - Another Guest noted that in science, we always say you shouldn't leave anything to interpretation.
 - A friendly amendment was made to change the language to include an example of what is deemed appropriate, such as “secret ballot, voice vote or electronic vote.” The amendment was seconded and passed by unanimous voice vote.

- Section 3.1 Textbooks: “Pearson” changed to “outside vendor.” “No charge to students” was deleted per the request of Academic Affairs. Added: “Faculty are asked to consider costs when ordering materials.” 3.1.2: informing students by “publication” – removed. The bookstore, not the faculty, need to do this.
 - A Senator asked, can we articulate that the bookstore needs to inform instructors when the textbooks come in? Apparently, one semester, the bookstore never notified the instructors, and the books were waiting in the bookstore.
 - Another Senator noted that we have no control over what the bookstore does.
 - A Guest noted that he had to follow up with the bookstore after he’d already submitted his online order form.
- Online section of the Handbook: the committee added language about online and hybrid classes.
 - Moffett noted that he needs to add policies on dual credit, after finding out what they are.
- Appendices of the Faculty Handbook: Moffett explained that the committee considered eliminating several appendices from the Handbook because they belong in an HR policy document. The updated appendices exclude these policies and have been reorganized. He is still looking for divisional benchmarks from some divisions to include in the Handbook. He noted that some divisions’ benchmarks seem much more stringent than others. He said that PCC suggested to add a link to HR and to the Registrar so readers can access those other policies online; it’s not our responsibility to continue to update the Handbook to reflect revised HR policies. Readers can look for themselves.
 - A Guest asked about 2.9.4.1 – sabbatical – do we need a uniform template to apply? Moffett noted that there isn’t a form that he’s seen. The Guest replied that each department needs to know how many faculty are having sabbatical in their department, so they can determine if they exceed the limits.
 - A Senator responded that at one time PCC was looking at the sabbatical policy, but she is not sure what the results of that review were. Moffett said that PCC could look at this issue in the fall.
 - Another Senator asked if the benchmarks were there for the college of Business and Computer Science? Moffett said no and that it should be public information what standards we’re all evaluated by.

Vote on these Handbook Changes: unanimous yes with no abstentions.

6. Curriculum Committee: Chair Leigh Whittinghill reported on the following issues:

- FSCC 18-19-40 New courses for Sports Management track in Physical Education Non-Teaching Degree: the committee did receive a letter of support from the Journalism department explaining that the two courses are substantially different and advocating the creation of this course. Moffett reminded the Senate that this course had been tabled by Senate because of this issue.
Vote: unanimous yes with no abstentions
- FSCC 18-19-41 Sports Management track in Physical Education Non-Teaching Degree: the above course was what we were waiting for. Senate had postponed the vote on this track.
Vote: unanimous yes with no abstentions
- FSCC 18-19-30 Interdisciplinary Minor in Cultural Competency: this was previously called a minor in “Cultural Competency. The department proposing this track suggested changing the name to a minor in “Cultural Diversity Studies.”

- A Guest explained that the courses in this minor are already offered and that it is similar in structure to the minors in African American studies and International Studies. The previous discussion about this minor had been about the term of “Cultural Competency.” There are certificates in this field at other institutions. Dr. Glass reviewed different universities with this curriculum, and their programs are similar in structure. The instructors teaching these courses at KSU are currently certified to teach these courses.

- A Senator asked, who is teaching Latino Experience IGS 305? That has not been taught in a long time. Deputy Provost Sipes noted that she is not sure about IGS 305; that course would need to be taught by someone with 18 hours in Latin American culture.

- Vice Provost Beverly Schneller noted that there are too many courses on the list for a minor and asked if these courses listed were alternatives.

-A friendly amendment was suggested to replace the “and” for an “or” in the Junior year of the course sequence, so it would read: “JUNIOR: SOC 343 or IGS 305,” in case IGS 305 is not offered.

Vote: unanimous yes to approve item as amended, unanimous yes with two abstentions

- FSCC 18-19-31 Interdisciplinary Certificate in Cultural Competency: The name of this interdisciplinary certificate has been changed to “Cultural Diversity Studies” for same reason as for the minor just passed. The certificate is 15 credit hours, including the prerequisite of SOC 203.

- Sipes noted that SOC 203 is not required but is an option in the Liberal Studies Core.

- A Senator asked, who is the ideal student who would be taking this? A Guest answered that the department is trying to add micro credentials within the program.

- A Senator noted that we have a leading cultural competency/diversity specialist on this campus, Dr. Cleveland; has he been consulted on creating this program? The Senator added that Dr. Cleveland is a great resource, renowned for this expertise in this field. A Senator replied that no, Cleveland wasn’t consulted, but he is welcome to provide input; the proposers have done their due diligence. A Guest noted that there are no checks and balances in the process of developing the certificate that would put him in the loop. Moffett added that we don’t always know the right questions to ask, but programs are supposed to evolve. Because Cleveland wasn’t asked at the inception, that doesn’t mean that he and others can’t come in in make the program better.

Vote: unanimous yes with one abstention

- Whittinghill noted that changes to EDU 118 (combining the 1-credit orientation course to a 3-credit orientation course) are currently in the works. Moffett noted that the Senate Executive Committee will have to work on this over the summer.
- The QEP Committee will be making changes to the QEP courses that Curriculum Committee had previously approved. These changes will be coming before the committee this fall.
- The Liberal Studies Core Committee (LSCC) is also proposing some changes to the core. The proposal from LSCC that came to CC asked for changes in the number of hours, a reduction. The CC had some questions: primarily, what will those cut courses be, but the LSCC has not decided that yet.
 - Moffett asked Bruce Griffis, LSCC Chair, if his committee will meet over summer. Griffis was not sure, but he noted that the idea of the committee was not to specify certain courses to be cut, but to establish a structure of the minimum number of units and build on that.

- 5 minutes were added to the discussion.

- Sipes noted that this committee-approach was the same approach that we took in 2012 when we reduced the core. We were given a number of units to reduce to, and then the LSCC met during a

summer institute to do the work of determining which courses to cut. Sipes added that this work could be finished by the time of summer student orientation through the work of the LSCC during a summer institute.

7. Academic Policies Committee: Committee member Erin Gilliam gave the following report:

- The committee is waiting on getting the syllabus before they can vote on it.
 - Moffett said that he's working on some clarifications with Sipes and that the Executive Committee may need to work on it over summer.
- Committee member Jason Keeler is working on the academic calendars.

8. Budget and Academic Support Committee: Chair Phillip Clay had no new business to report.

9. Faculty Ombudsman Report: Ombudsman Wilfred Reilly reported on the following issues:

- He had received a question about mold in Exum gym. He is discussing the issue with the Director of Athletics.
 - A Senator noted that people are leaving food in the Exum classrooms, and there is a large colony of ants in one of the classrooms.
 - Another Senator noted that there was an event over the weekend that lasted until 4am, and food was left in the classrooms.
 - Another Senator said a similar thing happened over homecoming.
 - Reilly asked who he should talk to, but noted that faculty may have to take care of these classroom cleaning issues themselves.

A Senator noted that there are 8 maintenance workers for the entire campus, and they have a huge responsibility.

 - Another Senator suggested that maybe students could help clean up after student events.
- Reilly asked Finance VP Doug Allen about the April 15 deadline for purchase orders: the upshot is that this date requirement is not likely to change. He has asked the reason for the rule and if there is any flexibility. He received an email response indicating that there is no flexibility. The next step is to ask for a follow up meeting with VP Allen.
 - Moffett suggested that perhaps the issues with the deadline could be explained to Allen. Reilly agreed and asked Senators to forward to him any correspondence regarding the problems with this deadline so that he could speak to Allen with some supporting details.
 - A Senator noted that in Agriculture, faculty work 12 months; they don't shut down during the summer.
 - Another Senator noted that when Ag faculty have to spend our own money, they are in effect loaning the university money, and they shouldn't have to do that.
 - Reilly said he would pass on this information. Moffett added that he would be happy to go with Reilly to meet with Allen.
- A Senator asked if President Brown was coming to today's Senate meeting. Reilly replied that the President had told him and Joe that he would be here at today's meeting. He was expecting him, but perhaps another obligation arose.

10. Other Business:

- A Guest commented that the Honors Convocation was not friendly enough to the award winners. Moffett noted that he had heard that from other faculty members; their students were frustrated that they couldn't come on stage or even have their names read aloud. The Guest noted that in the past, the event was for the students and they were given real recognition. Sipes added that there was a post-mortem

meeting about the ceremony, and this issue came up. There was a suggestion at that meeting that each department could do its own awards ceremony. A Guest noted that Ag is doing this. A Senator pointed out that if we do this, we're back in our silos; one great thing about the Honors Convocation is that we get to see our students get recognized. But over the years it's been less and less recognition. Sipes suggested that the faculty could come up with a statement about what they wanted to happen at the event.

11. Adjournment: The meeting adjourned at 4:31pm.

- Minutes respectfully submitted by Helen Smith, Faculty Senate Secretary