

Faculty Senate Meeting Minutes

The fifth regular meeting of the 2019-2020 Faculty Senate will take place on Monday, October 28th, 2019, at 3:10pm in 123 Hathaway Hall. The meeting minutes are as follows:

1. Call to Order
 - a. President Smith called the meeting to order at 3:12pm
2. Approval of Agenda [5 minute time limit]
 - a. Motion was made to approve agenda, all were in favor.
3. Approval of Minutes of 10/7/2019 Senate Meeting [5 minute time limit]
 - a. Corrections to add Leigh Whittinghill to present, and the misspelling of Ken Andries.
 - b. Motion was made to approve the minutes from 10/7/2019, all were in favor
4. Faculty Senate President Report [15 minute time limit]
 - a. Meeting with President
 - i. Search for permanent Provost will begin next semester and will follow faculty handbook.
 - ii. Issue of keeping low enrolled courses on the calendar. University may pay for the courses as overloads on top of faculty load to keep students on track for graduation, if faculty are willing to instruct the course.
 - iii. President will ask Academic Affairs to look into compensation for independent studies. These will most likely be paid differently from the low enrolled course.
 1. The issue is if the course is on the books to teach and only 1 student is in the course, it would be an independent study. This designation would be one type of compensation and if the course was a low enrolled course the faculty would be compensated differently.
 - iv. Discussed issue of contracts coming out late, and having faculty unaware of being reappointed. This issue will be looked into by Academic Affairs.
 - v. Faculty will be getting raises in the spring, but the manner in which the raises occur has not been decided.
 - vi. President Brown's requests
 1. Develop action item for APC to work on the committee book
 2. Distinguished Professor Issue. This is a one-year appointment. A committee is working on this developing the definition and development of the award. Dr. Schneller will keep the senate informed.
 3. APC needs to look at how many honorary degrees within a year. Legal counsel is checking into other institutions to compare the numbers of degrees.
 4. President Brown stated he wants the Faculty Senate meetings to be very open and feels the presence of the President closes those doors sometimes. He is willing to attend any meeting the Senate asks him to attend.
 - vii. Faculty/student affairs task force on student attendance issues. Dr. Schneller presented that a committee will be put together to try to address the issue of students not coming to class.
 1. Please email Senate President Smith with anecdotal or statistical data on attendance in classes.

5. Curriculum Committee – Leigh Whittinghill [5 minute time limit]
 - a. Action Item CC_19_20_06. School of Business wants to create BUA 120: Business and Society. Motion was made to table voting until next full senate meeting, so that senate could review documents. All in favor, except 3 nays.
 - b. Action Item CC_19_20_07. School of Education and Human Develop degree name change from Physical Education (non-teaching) to Exercise and Sports Studies. Motion was made to approve, all in favor.
 - c. Action Item CC_19_20_08. Name change of HIS 362 from Hispanic American History to Latinx American History. Motion made to approve, all were in favor.
6. Budget and Academic Support Committee – Phillip Clay [5 minute time limit]
 - a. Discussed salaries through email.
7. Academic Policies Committee – Jason Keeler [5 minute time limit]
 - a. APC is updating the Academic Calendar Creation Policy.
 - b. APC is working on a 5 year calendar, with several members completing drafts for the next 5 years.
 - c. APC is finishing the syllabus template, which should be voted on and brought to the Faculty Senate before the end of the semester.
8. Professional Concerns Committee – Monica Valentine [5 minute time limit]
 - a. Did not meet, but have been reviewing documents not completed in the past years.
9. Faculty Ombudsman Report [10 minute limit]
 - a. Law Schools having recruiting events on campus. 2-4 pm tomorrow in Hathaway Hall 123.
 - b. Asked for donations to The Bred Basket to help students in need.
 - c. Email ombudsman if you have any issues you want to bring to president.
10. Other Business [5 minute time limit]
 - a. Dr. Schneller, later this week the strategic plan survey will be sent out later this week. Please make sure to complete it and encourage others to complete it.
 - i. COPLAC membership. Group to provide connections to other smaller liberal arts universities.
11. Adjournment
 - a. Meeting was called to adjournment at 4:07pm, all were in favor.

Meeting minutes were collected by Dr. Jason Keeler

NAME	Sign - In	Department	Committee/Office
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Shawn Lucas	Absent	Ag, Communities, and Env	CC
Richard Cristan	Absent	Ag, Communities, and Env	BASC/Vice Chair
Leigh Whittinghill	Present	Ag, Communities, and Env	CC/Chair
Ken Semmens	Present	Aqu and Aquatic Sci	APC/Vice Chair
Herman Walston	Present	Fam and Cons Sci	BASC
Johnathon Sharp	Present	Soc and Beh Sci	CC/Secretary
Mara Merlino	Present	Soc and Beh Sci	BASC
Jyotica Batra	Present	Math and Comp Sci	PCC/Vice Chair
Clifton Wise	Present	Math and Comp Sci	BASC
Keith McCutcheon	Absent	Hum and Perf Arts	APC
Helen Smith (President)	Present	Hum and Perf Arts	
Sharon McGee	Present	Library	PCC/Secretary
Monica Valentine (Parliamentarian)	Present	Pub Admin	PCC/Chair
Emmanuel Amadife	Absent	Gov, Pol, and Justice Studies	CC
Rene Desborde	Present	Bus and Tech	BASC
Jason Keeler (Secretary)	Present	Edu and Hum Dev	APC/Chair
Phillip Clay (Vice President)	Present	Edu and Hum Dev	BASC/Chair
Alexander Lai	Present	Nat Sci	APC
Bruce Griffis	Present	Nat Sci	APC
Lisa Turner	Present	Nur and Health Sci	PCC
Bobby Walter	Present	At-Large (Library)	APC/Secretary
Stephen Graham-Hill	Absent	At-Large (Bus and Tech)	APC
Debbra Tate	Present	At-Large (Library)	BASC/Secretary
Allison Young	Absent	At-Large (Ag, Communities, Env)	PCC
Swagata Banerjee	Present	At-Large (Bus and Tech)	CC/Vice Chair

Non-Senator Committee Members			
Farida Olden	Absent	Ag, Communities, and Env	CC
Nkechi Amadife	Absent	Library	PCC
Maheteme Gebremedhin	Present	Ag, Communities, and Env	APC
Buddhi Gyawali	Absent	Ag, Communities, and Env	PCC
Peter Smith	Absent	Hum and Perf Arts	PCC

Guests	Department
Tierra Taylor	BSS
Ken Andries	CACE
Davis Shabazz	LLP
Joe Moffett	LLP
Beverly Schneller	AA
Gary Stratton	CBCS
Kim Sipes	AA
Abdul Turay	CBCS
James Obielodan	SBT
Lauren Graves	AA
Wilfred Reilly	BSS